

Sears EDI Guidelines

Implementation

v4010

INTRODUCTION

These guidelines are provided to all domestic vendors to Sears as well as third party service bureaus, networks, translation software providers and other parties which provide EDI services directly to Sears or indirectly to Sears through a Sears' vendor.

Sears' EDI Guidelines contain Sears' confidential information and are and shall remain the property of Sears. These Guidelines may be modified from time to time at the sole discretion of Sears. You may install Sears' EDI Guidelines on multiple machines within your company or on your company's local area network. You may print copies of these Guidelines for internal use within your company. By accepting this copy, you agree that you will not distribute any information contained in these Guidelines to anyone outside your company without Sears' prior written permission. You also agree to return this copy and any printed copies to Sears upon request.

Sears EDI Guidelines

Implementation

v4010

HOW THESE GUIDELINES ARE ORGANIZED

These guidelines are arranged so that you can find information easily. There are 22 sections. You are in Section 1 - Implementation. Section 2 contains information about Interchange Envelopes and Mapping. Sections 3 through 22 contain the transaction set maps that Sears uses. Business and segment usage examples are located at the end of each section.

The bookmarks, listed on the left, provide a convenient way for you to navigate through the guidelines. The Table of Contents is accessible within each Section and is listed first. Use the Table of Contents to select a document to open or to move from one Section to another. Within each section, use the bookmarks to move from one segment to another or one area of the transaction to another.

Required Documents

EDI is cost effective and efficient and provides the financial and operational advantages companies need in order to remain competitive in today's business environment. Sears is committed to trading partnerships where both partners realize the benefits of EDI. We believe that EDI will help us both reduce transaction costs and improve service to the consumer. Consequently, EDI is a requirement at Sears. As a vendor to Sears, Roebuck and Co., your company must use EDI to exchange specified business documents with Sears.

The EDI transaction sets that your company must support will depend on the business arrangement you have with Sears. Please refer to Sears' Vendor Information Guide to identify which transaction sets are required for your company to implement.

In this section...

Sears' EDI contacts are listed on page IMP.5.

- Sears has out-sourced some implementation, testing and certification functions. If you are contacted about implementation by a third party on behalf of Sears, please give this service provider your full cooperation.
- Help us keep our files current. Complete the update form on page IMP.6 and fax it to us when your EDI contact information needs to be changed.

Sears EDI Guidelines

Implementation

v4010

General Implementation Procedures

1. If you are implementing EDI for the first time and Sears will be your first trading partner, you must complete a communications test with your network before you can begin data testing. Contact your network (VAN) of choice to complete this step. Sears will interconnect with all VANS.
2. Review the attached documentation thoroughly, including the examples. You must have ASC X12 Version 4010 version installed on your translator in order to exchange EDI data with Sears.
3. Be sure that you set up your translator or batch JCL to perform full compliance checking against ASC X12 standards. This will ensure that the data that you send is fully compliant with X12 and therefore will not be rejected by Sears.
4. Sears uses third parties for various testing and implementation programs. You will be contacted by the third party to begin testing. While you are working with one of these companies, you may direct questions to them.
5. Each Sears' business system which sends or receives EDI transaction sets will be identified uniquely. Refer to the Interchange Envelope section for the IDs that Sears uses. Also note that Sears has assigned unique ID's to each application (or Sears' trading partner) for test and production.
6. Set up trading partner profiles for both Test and Production ID's at the same time. You must contact your Account Representative at your network to make sure that all entries for your trading partner relationships with Sears are defined within your network's tables. Sears, Roebuck and Co. will NOT be responsible for coordinating the setup with your network.
7. Functional Acknowledgments (997's) are required. Sears will return a 997 to you to acknowledge each functional group received.

Sears EDI Guidelines

Implementation

v4010

STANDARDS MANUALS

Mapping conventions and element specifications are addressed in the VICS EDI Guidelines and ASC X12 Standards. We recommend that you purchase these reference materials at the time you begin to plan your EDI implementation. Standards releases may be secured from the organizations listed below. Prices can be obtained at the time of purchase.

VICS Retail Industry Conventions and Implementation Guidelines Version/Release 004010

The VICS Guidelines may be ordered from:

GS1 US (formerly known as Uniform Code Council, Inc.)
Phone: (937) 435-3870

If you are a UCC Solutions Center member company:
<https://solutionscenter.uc-council.org/index.html>

If you are not a UCC member company:
http://www.uc-council.org/ean_ucc_system/education_support/product_catalog.html

ASC X12 Standards Draft Version 4 Release 1

The ASC X12 Standards may be ordered from:

EDI Support Services, Inc.
POB 203
Chardon, OH 44024-0203

Phone: (800) 334-4912
Fax: (440) 286-6817
E-mail: EDISS@EDISSNET.COM

<http://www.EDISSNET.COM>

Inquiries may be addressed to DISA:

Data Interchange Standards Association, Inc.
7600 Leesburg Pike
Suite 430
Falls Church, VA 22043

Phone: (703) 970-4480
Fax: (703) 970-4488

<http://www.disa.org/>

Sears EDI Guidelines

Implementation

v4010

SEARS' EDI CONTACTS			
TRANSACTIONS	CONTACT	PHONE	E-MAIL
EDI Contract Support	Help Desk	800-795-3212	EDIContractSupport@Searshc.com
810 Invoice	Help Desk	888-290-8438	apgeis@Searshc.com
812 Credit / Debit	Help Desk	888-290-8438	apgeis@Searshc.com
820 Remittance	Help Desk	888-290-8438	a/peft@Searshc.com
810 payments	Help Desk	888-290-8438	dalhelp@Searshc.com
810 payments (non-resale)	Help Desk	888-290-8438	payhelp@Searshc.com
A/P Support Special Drop Ship Project	Help Desk	888-290-8438	EDI9767@Searshc.com
Catalog Direct Response / Sigma			
	Help Desk		ecomprimary@searshc.com
Distribution Resource Planning (DRP - EDI 830 and 862 only)			
	Help Desk		DPRPHLP@Searshc.com
International (SIMI)			
	Zofia Butkiewicz	847-286-5630	ZBUTKIE@Searshc.com
Repair Parts (RPC)			
	Help Desk	847-286-3743	PSOHelp@Searshc.com
FOR ALL OTHER EDI TRANSACTIONS: E-mail: SEARSEDI@Searshc.com			
REVISED: February 2009			

Sears EDI Guidelines

Implementation

v4010

EDI CONTACT CHANGE FORM

FAX TO: Sears @ 847 / 286-6317

CHANGE: *(Check all that apply)*

CONTACT NAME ADDRESS TELEPHONE

COMPANY NAME _____

CORPORATE CONTACT _____

PHONE _____

ADDRESS _____

FAX _____

CITY / STATE / ZIP _____

LIST ALL DIVISIONS AND SUBSIDIARIES DOING BUSINESS WITH SEARS UNDER ANOTHER NAME

TECHNICAL EDI CONTACT _____

PHONE _____

FAX _____

IF EDI CONTACT IS AN OUTSIDE CONSULTANT, PLEASE COMPLETE THIS SECTION

COMPANY NAME _____

PHONE _____

ADDRESS _____

CITY / STATE / ZIP _____

FOR SEARS' USE ONLY:

EDI MAILING DATABASE UPDATED: ____ / ____ / ____

Sears EDI Guidelines

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v4010

History of Revisions

February 2009

Updated contact information. Removed references to testing contacts or IDs.