

Sears EDI Guidelines

820 Payment Order/Remittance Advice

v4010

INTRODUCTION

This transaction set is used both as a Remittance Advice to communicate the details and amounts of invoices, credits and debits for goods and services and as a Payment Order to generate the electronic payment to the financial institution. This document specifies Sears usage of this transaction set. You may choose one of 2 options to receive the 820: 1) Dollars and Data separately or 2) Dollars and Data together.

Option 1) DOLLARS AND DATA SEPARATELY (CCD+)

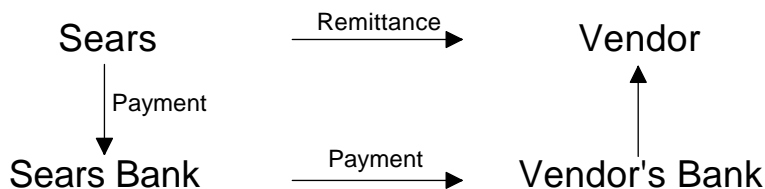
When Option 1 is selected, two transactions are created - a Remittance Advice and a Payment Order.

Remittance Advice (remittance only)

- Sears transmits the Remittance Advice (data) to your company. You reconcile the data with your accounts receivable items.

Payment Order (payment only)

- Sears transmits the Payment Order (dollars) to our bank. Our bank sends the payment instruction to your bank through the ACH. Your bank credits the payment to your account.
- Your bank notifies/reports the payment to you.

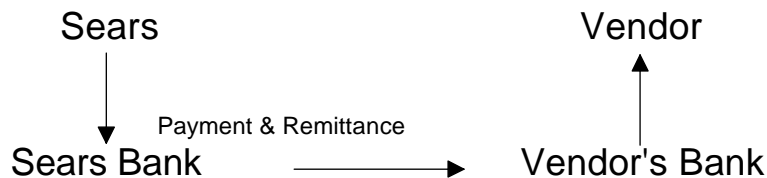


Option 2) DOLLARS AND DATA TOGETHER (CTX)

When Option 2 is selected, one transaction is created that flows through the banks to you.

Payment accompanies remittance data

- Sears transmits the Payment Order (dollars) and Remittance Advice (data) to our bank.
- Both payment and remittance advice data are forwarded to your bank. Your bank credits the payment to your account and delivers the remittance data to your company.
- Before selecting this option, consult your bank to be sure that your bank can process the CTX payment format.



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QUESTIONS

Address any questions about the data content or agreement to your Sears 820 contact person.

ISA/GS Qualifier, Sender ID

PRODUCTION

08, 6111250028

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Functional Group ID=**RA**

Transaction Set Table

Header

<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>
ST	Transaction Set Header	M	1	
BPR	Beginning Segment for Payment Order/Remittance Advice	M	1	
TRN	Trace	O	1	
DTM	Date/Time Reference	O	>1	
LOOP ID - N1				>1
N1	Name	O	1	

Detail

<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>
LOOP ID - ENT				>1
ENT	Entity	O	1	
LOOP ID - NM1				>1
NM1	Individual or Organizational Name	O	1	
LOOP ID - ADX				>1
ADX	Adjustment	O	1	
LOOP ID - REF				>1
REF	Reference Identification	O	1	
DTM	Date/Time Reference	O	>1	
LOOP ID - RMR				>1
RMR	Remittance Advice Accounts	O	1	
	Receivable Open Item Reference			
REF	Reference Identification	O	>1	
DTM	Date/Time Reference	O	>1	

Summary

<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>
SE	Transaction Set Trailer	M	1	

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Segment: **ST** Transaction Set Header
Loop:
Level: Header
Usage: Mandatory
Max Use: 1

Data Element Summary

<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Sears'</u>
<u>Des.</u>	<u>Element</u>		<u>Attributes</u>
ST01	143	Transaction Set Identifier Code 820 Payment Order/Remittance Advice	M ID 3/3
ST02	329	Transaction Set Control Number	M AN 4/9

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Segment: **BPR** Beginning Segment for Payment Order/Remittance Advice
 Loop:
 Level: Header
 Usage: Mandatory
 Max Use: 1

Data Element Summary

Ref. Des.	Data Element	Name	Sears' Attributes
BPR01	305	Transaction Handling Code Refers to the sender's action only	M ID 1/1
		C Payment Accompanies Remittance Advice Dollars and data move together through the banking system or the dollars and data have been re-associated for advising purposes.	
		D Make Payment Only Dollars moving separately from remittance data	
		I Remittance Information Only Remittance data moving separately from the dollars	
		P Prenotification of Future Transfers A zero dollar transaction used to validate bank accounts and funds routing. Used by Sears as an initial transaction between trading partners.	
BPR02	782	Monetary Amount Total payment amount cannot exceed eleven characters (including the decimal) when converted to a NACHA format, e.g., 99999999.99.	M R 1/11
BPR03	478	Credit/Debit Flag Code Code C indicates a credit to the receiver and debit to the originator, and code D indicates a debit to the receiver and a credit to the originator.	M ID 1/1
		C Credit	
		D Debit	
BPR04	591	Payment Method Code The method by which the actual payment is to be made	M ID 3/3
		ACH Automated Clearing House (ACH)	
BPR05	812	Payment Format Code All payments will be made electronically through the ACH.	M ID 1/10
		CCP Cash Concentration/Disbursement plus Addenda (CCD+) (ACH)	
		CTX Corporate Trade Exchange (CTX) (ACH)	
Ref.	Data		Sears'

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<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
BPR06	506	(DFI) ID Number Qualifier Originating financial institution 01 ABA Transit Routing Number Including Check Digits (9 digits)	M ID 2/2
BPR07	507	(DFI) Identification Number	M AN 3/12
BPR08	569	Account Number Qualifier Originating financial institution DA Demand Deposit	M ID 1/3
BPR09	508	Account Number Originator's bank account number	M AN 1/35
BPR10	509	Originating Company Identifier 1, followed by Sears Employer Identification Number (EIN)	M AN 10/10
Not Used	BPR11	510 Originating Company Supplemental Code	
	BPR12	506 (DFI) ID Number Qualifier Receiving financial institution 01 ABA Transit Routing Number Including Check Digits (9 digits)	M ID 2/2
BPR13	507	(DFI) Identification Number Receiving financial institution identifier	M AN 3/12
BPR14	569	Account Number Qualifier Receiving financial institution DA Demand Deposit	M ID 1/3
BPR15	508	Account Number Receiver's bank account number	M AN 1/35
BPR16	373	Date Intended settlement date assigned by Sears.	M DT 8/8
		For ACH payments, this is the date for all other credits: the date the originator (the payer) intends to provide good funds to the receiver (the payee), or the date for all other debits: the date the originator (the payee) intends to receive good funds from the receiver (the payer).	
Not Used	BPR17	1048 Business Function Code	
Not Used	BPR18	506 (DFI) ID Number Qualifier	
Not Used	BPR19	507 (DFI) Identification Number	
Not Used	BPR20	569 Account Number Qualifier	
Not Used	BPR21	508 Account Number	

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Segment: **TRN** Trace
Loop:
Level: Header
Usage: Required for Sears
Max Use: 1

- Notes:**
1. If the trading partner has elected to receive payment separately from the remittance detail (dollars and data separate), then the trace number (TRN02) will allow the receiver to reconcile the payment with the remittance detail after it has settled.
 2. The trace number is equivalent to the check number in a paper environment.

Data Element Summary

<u>Ref. Des.</u>	<u>Data Element</u>	<u>Name</u>	<u>Sears' Attributes</u>
TRN01	481	Trace Type Code 1 Current Transaction Trace Numbers Reference number assigned by the originator identifying this payment order	M ID 1/2
TRN02	127	Reference Identification This is the control number used to tie funds to the remittance, e.g., the check number.	M AN 1/15
Not Used	TRN03	509 Originating Company Identifier	
Not Used	TRN04	127 Reference Identification	

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Segment: **DTM** Date/Time Reference
Loop:
Level: Header
Usage: Required for Sears
Max Use: 1

Notes: 1. This segment is used to specify the date of transaction reference number that appears in the preceding TRN segment, e.g., the date of the check.

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Sears'</u>
	<u>Des.</u>	<u>Element</u>		<u>Attributes</u>
	DTM01	374	Date/Time Qualifier 097 Transaction Creation	M ID 3/3
	DTM02	373	Date	M DT 8/8
Not Used	DTM03	337	Time	
Not Used	DTM04	623	Time Code	
Not Used	DTM05	1250	Date Time Period Format Qualifier	
Not Used	DTM06	1251	Date Time Period	

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Segment: **N1** Name
Loop: N1
Level: Header
Usage: Required for Sears
Max Use: 1 per N1 loop; N1 loop may repeat 2 times

- Notes:**
1. Two N1 loops will be sent, one to identify the payer and one to identify the payee.
 2. When N101 contains code PR, then N102 will contain the literal 'SEARS HOLDINGS MANAGEMENT CORP.' and N103 and N104 are not used.
 3. When N101 contains code PE, then N103 will contain code 92 and N104 will contain the Sears-assigned Remit-To vendor number for the receiver. N102 is not used.

Data Element Summary

Ref. Des.	Data Element	Name	Sears' Attributes
N101	98	Entity Identifier Code PE Payee PR Payer	M ID 2/2
N102	93	Name Literal 'SEARS HOLDINGS MANAGEMENT CORP.'	C AN 22/22
N103	66	Identification Code Qualifier 92 Assigned by Buyer or Buyer's Agent	C ID 2/2
N104	67	Identification Code	C AN 9/9
Not Used	N105	706 Entity Relationship Code	
Not Used	N106	98 Entity Identifier Code	

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Segment: **ENT** Entity
Loop: ENT
Level: Detail
Usage: Conditional for Sears – Remittance Data only
Max Use: 1 per ENT loop; ENT loop may repeat per standards

- Notes:**
1. This segment will be present to specify remittance data. It is not when making payment only (BPR01 contains code D).
 2. One ENT loop will be present for each remittance item (invoice or adjustment). ENT01 is used as a placeholder. The first iteration of ENT01 will be '0001', and it will be incremented by one for each detail loop. No other data elements are used.

Data Element Summary

<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Sears'</u>
<u>Des.</u>				<u>Attributes</u>
ENT01	554		Assigned Number Sequential number, beginning with 0001, and incremented by 1 for each occurrence within the transaction 4 - 4 ENT sequence number	M NO 4/4
Not Used	ENT02	98	Entity Identifier Code	
Not Used	ENT03	66	Identification Code Qualifier	
Not Used	ENT04	67	Identification Code	
Not Used	ENT05	98	Entity Identifier Code	
Not Used	ENT06	66	Identification Code Qualifier	
Not Used	ENT07	67	Identification Code	
Not Used	ENT08	128	Reference Identification Qualifier	
Not Used	ENT09	127	Reference Identification	

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Segment: **NM1** Individual or Organizational Name
Loop: NM1
Level: Detail
Usage: Conditional for Sears – Remittance Data only
Max Use: 1 per ENT loop

Notes: 1. This segment is used to further define the entities within the payer, e.g., location numbers (store numbers).

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
NM101	98	Entity Identifier Code	M ID 2/2
		BY Buying Party (Purchaser)	
NM102	1065	Entity Type Qualifier	M ID 1/1
		2 Non-Person Entity	
Not Used	NM103	1035 Name Last or Organization Name	
Not Used	NM104	1036 Name First	
Not Used	NM105	1037 Name Middle	
Not Used	NM106	1038 Name Prefix	
Not Used	NM107	1039 Name Suffix	
	NM108	66 Identification Code Qualifier	M ID 2/2
		92 Assigned by Buyer or Buyer's Agent	
	NM109	67 Identification Code	M AN 4/7
		4 - 7 Sears-assigned unit number or account number	
Not Used	NM110	706 Entity Relationship Code	
Not Used	NM111	98 Entity Identifier Code	

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Segment: **ADX** Adjustment
Loop: ADX
Level: Detail
Usage: Conditional for Sears – Remittance Data only
Max Use: 1 per ADX loop; ADX loop may repeat per standards

- Notes:** 1. This segment may be used to specify details for adjustments reported in a separate document, e.g., Credit/Debit Adjustment Transaction Set (812 or a paper document).

Data Element Summary

<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Sears'</u>
<u>Des.</u>	<u>Element</u>		<u>Attributes</u>
ADX01	782	Monetary Amount	M R 1/11
ADX02	426	Adjustment Reason Code	M ID 2/2
		01 Pricing Error	
		06 Quantity Contested	
		12 Returns - Quality	
		16 Non-Invoice Related Allowance/Charge	
ADX03	128	Reference Identification Qualifier	M ID 2/2
		CL Seller's Credit Memo	
		CM Buyer's Credit Memo	
		DB Buyer's Debit Memo	
		DL Seller's Debit Memo	
ADX04	127	Reference Identification	M AN 1/20
		Reference number from an 812 transaction	

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Segment: **REF** Reference Identification
Loop: REF
Level: Detail
Usage: Conditional for Sears - Remittance Data only
Max Use: 1 per REF loop; REF loop may repeat 2 times

Data Element Summary

<u>Ref. Des.</u>	<u>Data Element</u>	<u>Name</u>	<u>Sears' Attributes</u>
REF01	128	Reference Identification Qualifier BT Batch Number DP Department Number	M ID 2/2
REF02	127	Reference Identification 8 - 16 Batch Number 3 - 6 Department Number	X AN 3/16
Not Used	REF03	352 Description	
Not Used	REF04	C040 Reference Identifier	

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Segment: **DTM** Date/Time Reference
Loop: REF
Level: Detail
Usage: Conditional for Sears - Remittance Data only
Max Use: 1 per REF loop

Notes: 1. This segment is used to specify the date of the transaction reference number that appears in the previous REF segment.

Data Element Summary

Ref.	Data			Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>		<u>Attributes</u>
DTM01	374	Date/Time Qualifier		M ID 3/3
		097	Transaction Creation	
DTM02	373	Date		M DT 8/8
Not Used	DTM03	337	Time	
Not Used	DTM04	623	Time Code	
Not Used	DTM05	1250	Date Time Period Format Qualifier	
Not Used	DTM06	1251	Date Time Period	

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Segment: **RMR** Remittance Advice Accounts Receivable Open Item
Reference
Loop: RMR
Level: Detail
Usage: Conditional for Sears - Remittance Data only
Max Use: 1 per ENT loop

- Notes:**
1. This segment identifies specific remittance details for invoices that are being paid.
 2. RMR04 will be signed if the amount is negative. If the value is negative, it has reduced the BPR payment amount. If the value is positive, it has increased the BPR payment amount.

Data Element Summary			
Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
RMR01	128	Reference Identification Qualifier IV Seller's Invoice Number	M ID 2/2
RMR02	127	Reference Identification This data element contains the document number being paid, e.g., invoice number.	M AN 1/22
Not Used	RMR03	482 Payment Action Code	
	RMR04	782 Monetary Amount Net monetary amount. This is the amount being paid, inclusive of discounts and adjustments (net paid).	M R 1/11
	RMR05	782 Monetary Amount Original invoice amount. This data element identifies the original or historic value of the document.	M R 1/11
	RMR06	782 Monetary Amount Discount amount taken. The value of RMR06 is positive and reduces the document (RMR05) amount.	M R 1/11
Not Used	RMR07	426 Adjustment Reason Code	
Not Used	RMR08	782 Monetary Amount	

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Segment: **REF** Reference Identification
 Loop: RMR
 Level: Detail
 Usage: Conditional for Sears - Remittance Data only
 Max Use: 2 per RMR loop

- Notes:**
1. This segment contains ancillary reference numbers relating to the previous RMR segment.
 2. The meter number will be referenced only on utility bill payments.

Data Element Summary

Ref. Des.	Data Element	Name	Sears' Attributes
REF01	128	Reference Identification Qualifier	M ID 2/2
		BT Batch Number	
		DP Department Number	
		MG Meter Number	
REF02	127	Reference Identification	X AN 1/30
		8 - 16 Batch number	
		3 - 6 Department number	
		1 - 30 Meter number	
Not Used	REF03	352 Description	
Not Used	REF04	C040 Reference Identifier	

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Segment: **DTM** Date/Time Reference
Loop: RMR
Level: Detail
Usage: Conditional for Sears - Remittance Data only
Max Use: 1 per RMR loop

Notes: 1. This is the date of the invoice specified in the previous RMR02.

Data Element Summary

Ref.	Data			Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>		<u>Attributes</u>
DTM01	374	Date/Time Qualifier		M ID 3/3
		003 Invoice		
DTM02	373	Date		M DT 8/8
		Invoice date		
Not Used	DTM03	337 Time		
Not Used	DTM04	623 Time Code		
Not Used	DTM05	1250 Date Time Period Format Qualifier		
Not Used	DTM06	1251 Date Time Period		

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Segment: **SE** Transaction Set Trailer
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1

- Notes:**
1. SE01 is a count of the total number of segments present in the transaction, including the control segments.
 2. SE02 will always match the number in ST02.

Data Element Summary

<u>Ref.</u>	<u>Data</u>		<u>Sears'</u>
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
SE01	96	Number of Included Segments	M N0 1/10
SE02	329	Transaction Set Control Number	M AN 4/9

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Segment Usage Examples

Option 1) DOLLARS AND DATA SEPARATELY (CCD+)

Remittance Advice (Remittance data)

ST*820*Control Number
BPR*I*Total amount*C*ACH*CCP*01*Sears' bank ID number*DA*Sears account number
*1 + Sears EIN number**01*Vendor's bank ID number*DA*Vendor's account number
*Entry date [Payment details, bank routing and account numbers, requested settlement date]
TRN*1*Trace number [Trace number]
DTM*097*Date [Transaction creation date]
N1*PR*SEARS, ROEBUCK AND CO. [Payor]
N1*PE**92*123456789 [Payee: Vendor's remit to number (assigned by Sears)]

Invoice data

ENT*Detail sequence number [Placeholder. Loop repeats once for each remittance item included in the transaction]
NM1*BY*2*****92*Buying party [Buying party (bill to) from the invoice]
RMR*IV*Invoice number**Net paid amount*Original invoice amount*Discount amount
[Remittance item details]
REF*DP*Department number [Department number]
REF*BT*Batch number [Batch number]
DTM*003*Date [Invoice date]

Adjustment data (included for adjustments only)

ENT*Detail sequence number [Placeholder. Loop repeats once for each remittance item included in the transaction]
NM1*BY*2*****92*Buying party [Buying party (bill to), Sears account or location that will be debited or credited for the adjustment]
ADX*Adjustment amount*Adjustment reason code*Qualifier*Adjustment reference number
[Adjustment details]
REF*DP*Department number [Department number]
REF*BT*Batch number [Batch number]
DTM*097*Date [Adjustment creation date]

SE*Segment count*Control number

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Segment Usage Examples

Option 1) DOLLARS AND DATA SEPARATELY (CCD+)

Payment Order (Payment only)

ST*820*Control Number

BPR*D*Total amount*C*ACH*CCP*01*Sears' bank ID number*DA*Sears account number

*1 + Sears EIN number**01*Vendor's bank ID number*DA*Vendor's account number

*Entry date [Payment details, bank routing and account numbers, requested settlement date]

TRN*1*Trace number [Trace number]

DTM*097*Date [Transaction creation date]

N1*PR*SEARS HOLDINGS MANAGEMENT CORP.

[Payer]

N1*PE**92*123456789

[Payee: Vendor's remit to number (assigned by Sears)]

SE*Segment count*Control number

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Segment Usage Examples

Option 2) DOLLARS AND DATA TOGETHER (CTX)

Payment Order accompanies Remittance Advice

ST*820*Control Number
BPR*C*Total amount*C*ACH*CTX*01*Sears' bank ID number*DA*Sears account number
*1 + Sears EIN number**01*Vendor's bank ID number*DA*Vendor's account number
*Entry date [Payment details, bank routing and account numbers, requested settlement date]
TRN*1*Trace number [Trace number]
DTM*097*Date [Transaction creation date]
N1*PR*SEARS HOLDINGS MANAGEMENT CORP. [Payer]
N1*PE**92*123456789 [Payee: Vendor's remit to number (assigned by Sears)]

Invoice data

ENT*Detail sequence number [Placeholder. Loop repeats once for each remittance item included in the transaction]
NM1*BY*2*****92*Buying party [Buying party (bill to) from the invoice]
RMR*IV*Invoice number**Net paid amount*Original invoice amount*Discount amount [Remittance item details]
REF*DP*Department number [Department number]
REF*BT*Batch number [Batch number]
DTM*003*Date [Invoice date]

Adjustment data (included for adjustments only)

ENT*Detail sequence number remittance [Placeholder. Loop repeats once for each item included in the transaction]
NM1*BY*2*****92*Buying party [Buying party (bill to), Sears account number or location that will be debited or credited for the adjustment]
ADX*Adjustment amount*Adjustment reason code*Qualifier*Adjustment reference number [Adjustment item details]
REF*DP*Department number [Department number]
REF*BT*Batch number [Batch number]
DTM*097*Date [Adjustment creation date]

SE*Segment count*Control number

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History of Revisions

February 2009

Removed the forms and references to the forms.

February 2008

Changed Payer in N1*PR to 'SEARS HOLDINGS MANAGEMENT CORP.'
Changed mailing address for forms to 'Sears Holdings Management Corp.'