

Sears EDI Guidelines

810 Invoice

v4010

INTRODUCTION

The Invoice transaction allows for the customary business practice relative to the billing for goods and services. This document specifies Sears' requirements for invoicing all merchandise for resale and repair parts. **Sears no longer processes paper invoices. Invoices must be submitted via an 810 to be processed for payment.**

NOTE: The Sears receiver ID for EDI 810 invoices returned for ESPO 850 purchase orders has been changed to 6111250095 effective November 4, 2007. Invoices for 850s previously sent from 6111250052 should continue to be sent to 6111250001. Any invoices for 850s sent from this 6111250095 must be returned to 6111250095 also or they will not be processed.

ISA/GS Qualifier, Receiver ID

PRODUCTION	08, 6111250001
ESPO only	08, 6111250095

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Functional Group ID=**IN**

Transaction Set Table

Header

<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>
ST	Transaction Set Header	M	1	
BIG	Beginning Segment for Invoice	M	1	
REF	Reference Identification	M	12	
PER	Administrative Communications Contact	O	>1	
LOOP ID - N1				200
N1	Name	M	1	
ITD	Terms of Sale/Deferred Terms of Sale	O	>1	
PID	Product/Item Description	M	2	

Detail

<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>
LOOP ID - IT1				200000
IT1	Baseline Item Data (Invoice)	M	1	
CTP	Pricing Information	C	25	
LOOP ID - SAC				25
SAC	Service, Promotion, Allowance, or Charge Information	O	1	

Summary

<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>
TDS	Total Monetary Value Summary	M	1	
LOOP ID - SAC				25
SAC	Service, Promotion, Allowance, or Charge Information	O	1	
SE	Transaction Set Trailer	M	1	

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Segment: **ST** Transaction Set Header
Loop:
Level: Header
Usage: Mandatory
Max Use: 1

Data Element Summary

<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Sears'</u>
<u>Des.</u>	<u>Element</u>		<u>Attributes</u>
ST01	143	Transaction Set Identifier Code 810 Invoice	M ID 3/3
ST02	329	Transaction Set Control Number	M AN 4/9

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Segment: **BIG** Beginning Segment for Invoice
Loop:
Level: Header
Usage: Mandatory
Max Use: 1

- Notes:**
1. Only one purchase order may be referenced per invoice.
 2. The P.O. number in element BIG04 is required. Sears cannot process your invoice without the purchase order number.
 3. The purchase order number to be referenced for all repair parts (RPC) invoices must be the batch number of the corresponding 867 transaction.

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
	BIG01	373 Date Invoice date	M DT 8/8
	BIG02	76 Invoice Number	M AN 1/22
Not Used	BIG03	373 Date	
	BIG04	324 Purchase Order Number 6 - 8 Sears' PO number	M AN 6/8
Not Used	BIG05	328 Release Number	
Not Used	BIG06	327 Change Order Sequence Number	
Not Used	BIG07	640 Transaction Type Code	
Not Used	BIG08	353 Transaction Set Purpose Code	
Not Used	BIG09	306 Action Code	
Not Used	BIG10	76 Invoice Number	

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Segment: **REF** Reference Identification
Loop:
Level: Header
Usage: Required for Sears
Max Use: 5

- Notes:**
1. The Sears-assigned vendor number **MUST** be transmitted on all invoices. This number identifies the seller to Sears and is used to match the invoice to a purchase order receipt record. It is the same value sent on the purchase order.
 2. The buying department number **MUST** be present on each invoice. It is the same number transmitted on the purchase order.
 3. If transmitted on the purchase order, the media/event code (REF*PD) must be returned on the invoice for validation of item cost.
 4. If transmitted on the purchase order, the selling division (REF*19) must be returned on the invoice. Currently this is needed only on repair parts (RPC) and equipment and supplies (ESPO) invoices to denote the division to be charged for the inventory.
 5. If transmitted on the purchase order, the account number (REF*AE) must be returned on the invoice.
 6. For repair parts (RPC) invoices only, REF02 be specified as 698 when REF01 contains qualifier DP.

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
REF01	128	Reference Identification Qualifier	M ID 2/2
		ESPO codes:	
		19 Division Identifier	
		AE Authorization for Expense (AFE) Number	
		DP Department Number	
		IA Internal Vendor Number	
		ISOS, RSOS, and SAS codes:	
		DP Department Number	
		IA Internal Vendor Number	
		RIM, SDC and SIMI codes:	
		DP Department Number	
		IA Internal Vendor Number	
		PD Promotion/Deal Number	
		RPC codes:	
		19 Division Identifier	
		DP Department Number	
		IA Internal Vendor Number	

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<u>Ref.</u>	<u>Data</u>	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Sears'</u>	<u>Attributes</u>
REF02	127			Reference Identification	M	AN 2/15
				3 - 3 Division identifier (REF01=19)		
				5 - 15 Account number (AFE) (REF01=AE)		
				3 - 3 Department number (REF01=DP)		
				9 - 9 Internal vendor number (REF01=IA)		
				2 - 2 Promotion/deal number (event code) (REF01=PD)		
Not Used	REF03	352		Description		
Not Used	REF04	C040		Reference Identifier		

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Segment: **PER** Administrative Communications Contact
 Loop:
 Level: Heading
 Usage: Recommended
 Max Use: 1

- Notes:**
1. The information in this segment is used to contact the vendor about problems with their 810. The email address information is preferred, the telephone number is also helpful.
 2. The contact information sent in this segment is not currently stored in any database. It may be used to help in locating a contact at the vendor, but this is not always available to all levels that address errors; e.g. the application.
 3. The telephone number must contain numerics only; do not include dashes or parentheses.

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
PER01	366	Contact Function Code IC Information Contact	M ID 2/2
PER02	93	Name	O AN 1/40
PER03	365	Communication Number Qualifier EM Electronic Mail TE Telephone	C ID 2/2
PER04	364	Communication Number 1 - 80 Email address (PER Qualifier=EM) 10 - 15 Telephone number with area code and extension, if applicable (PER Qualifier=TE)	C AN 1/80
PER05	365	Communication Number Qualifier See PER03	C ID 2/2
PER06	364	Communication Number 1 - 80 Email address (PER Qualifier=EM) 10 - 15 Telephone number with area code and extension, if applicable (PER Qualifier=TE)	C AN 1/80
Not Used	PER07	365 Communication Number Qualifier	
Not Used	PER08	364 Communication Number	
Not Used	PER09	443 Contact Inquiry Reference	

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Segment: **N1** Name
Loop: N1
Level: Header
Usage: Required for Sears
Max Use: 1 per N1 loop; N1 loop may repeat 2 times

- Notes:**
1. The N1*BY segment **MUST** be sent on ALL invoices. The value of BY identifies the store/unit number being billed. This same number appears as the Buying Party (Bill To unit) on the purchase order in the N1*BY segment. When an 850 Purchase Order does not contain an N1*BY at the header level, then the store number in the SDQ must be used and each store must be invoiced separately. Repair part vendors must use unit number 8911. See example in 867 guidelines.
 2. When N101 contains code RI, N104 will specify the remit to location number for the seller. This location is determined by the seller, but must have a Sears-assigned Accounts Payable number, which is 9 digits long. This remit to location number **MUST** be present on all invoices.
 3. The use of the N102 element is at the option of the seller. As long as the requirements of the N103 and N104 elements are met, the N102 element may be sent if the seller wishes.
 4. For repair parts (RPC) invoices only, N104 must contain 8911 when N102 contains code BY.

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
N101	98	Entity Identifier Code BY Buying Party (Purchaser) RI Remit To	M ID 2/2
N102	93	Name 1 - 35 Used at the option of the seller	O AN 1/35
N103	66	Identification Code Qualifier 92 Assigned by Buyer or Buyer's Agent	M ID 2/2
N104	67	Identification Code 4 - 7 Buying party (bill to unit number) 9 - 9 Remit to number	M AN 4/9
Not Used	N105	706 Entity Relationship Code	
Not Used	N106	98 Entity Identifier Code	

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Segment: **ITD** Terms of Sale/Deferred Terms of Sale
 Loop:
 Level: Header
 Usage: Optional
 Max Use: 1

- Notes:**
1. This segment should be used only when the terms for this invoice are different than the standard terms agreed to by the Sears' buyer.
 2. The terms basis code date (ITD02) identifies the beginning of the terms period.
 3. Refer to the VICS EDI Guidelines for ITD Terms Specifications and Formulas.

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
ITD01	336	Terms Type Code	O ID 2/2
		02 End of Month (EOM)	
		04 Deferred or Installment	
		05 Discount Not Applicable	
		08 Basic Discount Offered	
		09 Proximo	
		12 10 Days After End of Month (10 EOM)	
		14 Previously agreed upon	
		24 Anticipation	
ITD02	333	Terms Basis Date Code	O ID 1/2
		1 Ship Date	
		2 Delivery Date	
		3 Invoice Date	
		4 Specified Date	
		8 Invoice Transmission Date	
		15 Receipt of Goods	
ITD03	338	Terms Discount Percent	O R 1/6
ITD04	370	Terms Discount Due Date	C DT 8/8
ITD05	351	Terms Discount Days Due	C N0 1/3
ITD06	446	Terms Net Due Date	O DT 8/8
ITD07	386	Terms Net Days	O N0 1/3
ITD08	362	Terms Discount Amount	O N2 1/10
ITD09	388	Terms Deferred Due Date	O DT 8/8
ITD10	389	Deferred Amount Due	C N2 1/10
ITD11	342	Percent of Invoice Payable	C R 1/5
Not Used	ITD12	352 Description	
	ITD13	765 Day of Month	C N0 1/2
Ref.	Data		Sears'

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	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	ITD14	107	Payment Method Code	
Not Used	ITD15	954	Percent	

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Segment: **PID** Product/Item Description
 Loop:
 Level: Header
 Usage: Required for Sears
 Max Use: 200

- Notes:**
1. One occurrence of this segment is required on every invoice to Sears' to indicate compliance with the Fair Labor Standards Act.
 2. A second occurrence of this segment is required on every invoice to Sears for diamonds to indicate compliance with the Kimberly Process Certification Scheme.

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
PID01	349	Item Description Type	M ID 1/1
		S Structured (From Industry Code List)	
Not Used	PID02	750 Product/Process Characteristic Code	
	PID03	559 Agency Qualifier Code	M ID 2/2
		VI VICS	
		AB Assigned by Buyer	
	PID04	751 Product Description Code	M AN 2/4
		FL Fair Labor Standards Act (required for ALL vendors)	
		KPCS Kimberly Process Certification Scheme (required for diamond vendors only)	
Not Used	PID05	352 Description	
Not Used	PID06	752 Surface/Layer/Position Code	
Not Used	PID07	822 Source Subqualifier	
Not Used	PID08	1073 Yes/No Condition or Response Code	
Not Used	PID09	819 Language Code	

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Segment: **IT1** **Baseline Item Data (Invoice)**
Loop: IT1
Level: Detail
Usage: Required by Sears
Max Use: 1 per IT1 loop; IT1 loop may repeat per standards

- Notes:**
1. The quantities shipped for line items on the purchase order with the same Sears' item number but different Sears' SKU identifiers may be summarized and the total quantity shipped of the item transmitted in a single IT1 segment. Optionally, each SKU may be referenced in a separate IT1 segment.
 2. Sears item number must always be 4 - 5 digits. Repair parts numbers (qualified by code PN) may be 1 - 24 characters, alphanumeric.
 3. For repair parts (RPC) invoices only, the the quantity in IT102 must be 1.

Data Element Summary

Ref.	Data		Sears
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	IT101	350	Assigned Identification
	IT102	358	Quantity Invoiced M R 1/10
	IT103	355	Unit or Basis for Measurement Code C ID 2/2 Value sent in PO103 on 850
	IT104	212	Unit Price M R 1/17
Not Used	IT105	639	Basis of Unit Price Code
	IT106	235	Product/Service ID Qualifier M ID 2/2
		ESPO codes:	
		IN	Sears' Item Number
		IZ	Sears' SKU Numner
		VN	Vendor's (Seller's) Item Number
		ISOS codes:	
		EN	European Article Number (EAN) (2-5-5-1)
		IN	Sears' Item Number
		IZ	Sears' SKU Numner
		PN	Company Part Number
		UP	U.P.C. Consumer Package Code (1-5-5-1)
		VN	Vendor's (Seller's) Item Number
		RIM, SDC, and SIMI codes:	
		EN	European Article Number (EAN) (2-5-5-1)
		IN	Sears' Item Number
		IZ	Sears' SKU Numner
		UP	U.P.C. Consumer Package Code (1-5-5-1)

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<u>Ref. Des.</u>	<u>Data Element</u>	<u>Name</u>	<u>Sears Attributes</u>
		RPC codes:	
		PN Company Part Number	
		RSOS codes:	
		EN European Article Number (EAN) (2-5-5-1)	
		IN Sears' Item Number	
		IZ Sears' SKU Numner	
		UP U.P.C. Consumer Package Code (1-5-5-1)	
		SAS codes:	
		IN Sears' Item Number	
		IZ Sears' SKU Numner	
IT107	234	Product/Service ID 13 - 13 EAN number 4 - 5 Sears' item number 3 - 3 Sears' SKU number 1 - 14 Part number 12 - 12 U.P.C. number 1 - 30 Vendor's item number	M AN 1/30
IT108	235	Product/Service ID Qualifier See IT106	C ID 2/2
IT109	234	Product/Service ID See IT107	C AN 1/48
IT110	235	Product/Service ID Qualifier See IT106	C ID 2/2
IT111	234	Product/Service ID See IT107	C AN 1/48
IT112	235	Product/Service ID Qualifier See IT106	C ID 2/2
IT113	234	Product/Service ID See IT107	C AN 1/48
IT114	235	Product/Service ID Qualifier See IT106	C ID 2/2
IT115	234	Product/Service ID See IT107	C AN 1/48
Not Used	IT116	235 Product/Service ID Qualifier	
Not Used	IT117	234 Product/Service ID	
Not Used	IT118	235 Product/Service ID Qualifier	
Not Used	IT119	234 Product/Service ID	
Not Used	IT120	235 Product/Service ID Qualifier	

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	<u>Ref.</u>	<u>Data</u>		<u>Sears'</u>
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	IT121	234	Product/Service ID	
Not Used	IT122	235	Product/Service ID Qualifier	
Not Used	IT123	234	Product/Service ID	
Not Used	IT124	235	Product/Service ID Qualifier	
Not Used	IT125	234	Product/Service ID	

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Segment: **CTP** Pricing Information
 Loop: IT1
 Level: Detail
 Usage: Optional for Sears – Repair Parts orders only
 Max Use: 1 per IT1 loop

Notes: 1. This segment is optional on invoices for repair parts. It is not required on any invoices for replenishment merchandise.

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	CTP01	687	Class of Trade Code
	CTP02	236	Price Identifier Code
		RES	Resale
	CTP03	212	Unit Price
		1 - 14	Resale price
Not Used	CTP04	380	Quantity
Not Used	CTP05	C001	Composite Unit of Measure
Not Used	CTP06	648	Price Multiplier Qualifier
Not Used	CTP07	649	Multiplier
Not Used	CTP08	782	Monetary Amount
Not Used	CTP09	639	Basis of Unit Price Code
Not Used	CTP10	499	Condition Value
Not Used	CTP11	289	Multiple Price Quantity

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Segment: **SAC** Service, Promotion, Allowance, or Charge Information
Loop: SAC
Level: Detail
Usage: Optional
Max Use: 25 per SAC loop; SAC loop may repeat per standards

- Notes:**
- Charges or allowances sent at this level apply only to the item identified in this IT1 loop. Item level charges and allowances sent in the detail area must not be summarized in the summary area. The two are mutually exclusive.

Data Element Summary

Ref.	Data		Sears'
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
SAC01	248	Allowance or Charge Indicator	M ID 1/1
		A Allowance	
		C Charge	
SAC02	1300	Service, Promotion, Allowance, or Charge Code	C ID 4/4
		A010 Absolute Minimum Charge	
		A260 Advertising Allowance	
		A400 Allowance Non-performance	
		B010 Cents Off	
		B570 Container Deposits	
		B750 Core Charge	
		B850 Customer Equipment Allowance	
		B950 Damaged Merchandise	
		C000 Defective Allowance	
		C040 Delivery	
		C310 Discount	
		C870 Expediting Fee	
		D240 Freight	
			Freight Charge if SAC02 contains code C
			Freight Allowance if SAC02 contains code A
		D250 Freshness/Leaker Allowance	
		D500 Handling	
		D860 Inspection Fee	
		D920 Insurance Fee	
		E140 Item-Unit	
		E190 Labor Charges	
		E210 Labor Service	
		E560 Marking or Tagging Charge	
		E750 New Store Discount	
		F100 Over Dimension	
SAC02 continued		F170 Pallet Exchange Charge	

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F180	Pallet
F280	Performance Allowance
F680	Price Deviation
F800	Promotional Allowance
F910	Quantity Discount
G020	Reclamation, State
G480	Restricted Article Fee
G590	Salvage
G740	Service Charge
G830	Shipping and Handling
G970	Small Order Charge
H060	Special Equipment Charge
H070	Special Finish Charge
H120	Special Permits
H400	Stopcharge
H550	Surcharge
H650	Tax - Excise Tax – Origin
H660	Tax - Federal Excise Tax, FET
H670	Tax - Federal Excise Tax, FET, on Tires
H720	Tax - Regulatory Tax
H740	Tax - Sales and Use
H750	Tax - Sales Tax (State and Local)
I410	Unsaleable Merchandise Allowance
I170	Trade Discount
I570	Warehouse

	<u>Ref.</u>	<u>Data</u>		<u>Sears</u>
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	SAC03	559	Agency Qualifier Code	
Not Used	SAC04	1301	Agency Service, Promotion, Allowance, or Charge Code	
	SAC05	610	Amount	O N2 1/15
Not Used	SAC06	378	Allowance/Charge Percent Qualifier	
Not Used	SAC07	332	Percent	
Not Used	SAC08	118	Rate	
Not Used	SAC09	355	Unit or Basis for Measurement Code	
Not Used	SAC10	380	Quantity	
Not Used	SAC11	380	Quantity	
	SAC12	331	Allowance or Charge Method of Handling Code	O ID 2/2
			01	Bill Back
			02	Off Invoice
			06	Charge to be Paid by Customer
Not Used	SAC13	127	Reference Identification	
Not Used	SAC14	770	Option Number	

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	<u>Ref.</u>	<u>Data</u>		<u>Sears'</u>
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	SAC15	352	Description	
Not Used	SAC16	819	Language Code	

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Segment: **TDS** Total Monetary Value Summary
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1

- Notes:**
1. The total invoice amount reflects the sum of all invoiced items, allowances and charges for which the seller expects to be paid - the net amount due.

Data Element Summary

Ref.	Data		Sears
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
	TDS01	610 Amount	M N2 1/15
Not Used	TDS02	610 Amount	
Not Used	TDS03	610 Amount	
Not Used	TDS04	610 Amount	

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Segment: **SAC** Service, Promotion, Allowance, or Charge Information
 Loop: SAC
 Level: Summary
 Usage: Optional
 Max Use: 25 per SAC loop; SAC loop may repeat per standards

- Notes:**
- Charges or allowances sent at this level apply to all items on the invoice, e.g. total freight charges, total handling charges, etc. Item level charges and allowances that are sent in the detail area must not be summarized in the summary area. The two are mutually exclusive.

Data Element Summary

Ref.	Data		Sears
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
SAC01	248	Allowance or Charge Indicator	M ID 1/1
		A Allowance	
		C Charge	
SAC02	1300	Service, Promotion, Allowance, or Charge Code	C ID 4/4
		A010 Absolute Minimum Charge	
		A260 Advertising Allowance	
		A400 Allowance Non-performance	
		B010 Cents Off	
		B570 Container Deposits	
		B750 Core Charge	
		B850 Customer Equipment Allowance	
		B950 Damaged Merchandise	
		C000 Defective Allowance	
		C040 Delivery	
		C310 Discount	
		C870 Expediting Fee	
		D240 Freight	
			Freight Charge if SAC02 contains code C
			Freight Allowance if SAC02 contains code A
		D250 Freshness/Leaker Allowance	
		D500 Handling	
		D860 Inspection Fee	
		D920 Insurance Fee	
		E140 Item-Unit	
		E190 Labor Charges	
		E210 Labor Service	
		E560 Marking or Tagging Charge	
		E750 New Store Discount	
		F100 Over Dimension	
SAC02 continued		F170 Pallet Exchange Charge	

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F180	Pallet
F280	Performance Allowance
F680	Price Deviation
F800	Promotional Allowance
F910	Quantity Discount
G020	Reclamation, State
G480	Restricted Article Fee
G590	Salvage
G740	Service Charge
G830	Shipping and Handling
G970	Small Order Charge
H060	Special Equipment Charge
H070	Special Finish Charge
H120	Special Permits
H400	Stopcharge
H550	Surcharge
H650	Tax - Excise Tax – Origin
H660	Tax - Federal Excise Tax, FET
H670	Tax - Federal Excise Tax, FET, on Tires
H720	Tax - Regulatory Tax
H740	Tax - Sales and Use
H750	Tax - Sales Tax (State and Local)
I410	Unsaleable Merchandise Allowance
I170	Trade Discount
I570	Warehouse

	<u>Ref.</u>	<u>Data</u>		<u>Sears</u>
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	SAC03	559	Agency Qualifier Code	
Not Used	SAC04	1301	Agency Service, Promotion, Allowance, or Charge Code	
	SAC05	610	Amount	O N2 1/15
Not Used	SAC06	378	Allowance/Charge Percent Qualifier	
Not Used	SAC07	332	Percent	
Not Used	SAC08	118	Rate	
Not Used	SAC09	355	Unit or Basis for Measurement Code	
Not Used	SAC10	380	Quantity	
Not Used	SAC11	380	Quantity	
	SAC12	331	Allowance or Charge Method of Handling Code	O ID 2/2
			01	Bill Back
			02	Off Invoice
			06	Charge to be Paid by Customer
Not Used	SAC13	127	Reference Identification	
Not Used	SAC14	770	Option Number	

	<u>Ref.</u>	<u>Data</u>		<u>Sears</u>
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	SAC15	352	Description	

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Not Used SAC16 819 Language Code

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Segment: **SE** Transaction Set Trailer
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1

- Notes:**
1. SE01 is a count of the total number of segments present in the transaction, including the control segments.
 2. SE02 must match the number in ST02.

Data Element Summary

<u>Ref.</u>	<u>Data</u>		<u>Sears</u>
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
SE01	96	Number of Included Segments	M N0 1/10
SE02	329	Transaction Set Control Number	M AN 4/9

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Segment Usage Example

ST*810*Control number
BIG*Invoice date*Invoice number**P.O. number [Invoice number, P.O. number]
REF*DP*Buying department number [Department number from P.O.]
REF*IA*Sears-assigned vendor number [Sears-assigned vendor number]
REF*PD*Promotional event/media code [Event/media code from P.O.]
REF*19*Division Identifier [Division number; RPC and ESPO only]
REF*AE*AFE Number [Authorization for Expense Number, ESPO only]
PER*IC*Name (optional)*EM*Email address*TE*Telephone number
[Vendor's contact information for 810 problems and questions]

N1*BY**92*Bill to unit number [Bill to unit number from P.O.]
N1*RI**92*Accounts payable remit to number [Sears-assigned remit to number]
ITD*Terms Type*Terms Basis*Discount Percent**Discount Days**Net Days Due
[Terms]
PID*S**VI*FL [Fair Labor Standards Act compliance indicator]
PID*S**AB*KPCS [Kimberly Process Certification Scheme Compliance indicator for diamonds]

IT1**Quantity invoiced*Unit of measure*Unit cost**IN*Sears item number
[Item loop repeats once for each item invoiced; quantity invoiced, unit cost, Sears item number]
SAC*Allowance/charge indicator*Allowance Charge code***Amount*****Method of handling
[Item level charges/allowances]
CTP**RES*Selling Price [Price qualifier*Retail selling price]

TDS*Total invoice amount [Net amount due on invoice, includes SAC's]
SAC*Allowance/charge indicator*Allowance Charge code***Amount*****Method of handling
[Invoice level charges/allowances]

SE*Count of segments*Control number

Sears EDI Guidelines

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Segment Usage Example for Repair Parts ONLY

ST*810*Control number
BIG*Invoice date*Invoice number**Reference number from 867
[Invoice number, Number from BPT02 in 867]
REF*DP*698 [Department number; always 698 for single line invoice]
REF*IA*Sears-assigned vendor number [Sears-assigned vendor number]
REF*19*Division Identifier [Division number; RPC and ESPO only]
PER*IC*Name (optional)*EM*Email address*TE*Telephone number
[Vendor's contact information for 810 problems and questions]

N1*BY**92*8911 [Bill to unit number; always 8911 for single-line invoice]
N1*RI**92*Accounts payable remit to number [Sears-assigned remit to number]
ITD*Terms Type*Terms Basis*Discount Percent**Discount Days**Net Days Due
[Terms]
PID*S**VI*FL [Fair Labor Standards Act compliance indicator]

IT1**1*EA*Dollar total**IN*99999 [For single line invoicing, the quantity must be 1, the unit of measure must be EA, the total must be from AMT02 in summary level of 867, item number must be 99999]

SAC*C*D240***Amount*****01 [Freight charges, if any]
CTP**RES*Selling Price [Price qualifier*Retail selling price]

TDS*Total invoice amount [Net amount due on invoice, includes SAC's]

SE*Count of segments*Control number

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History of Revisions

November 2008

Corrected SAC code in RPC segment example. Changed CTP from required to optional for RPC.

May 2008

PER segment was added for contact information

February 2008

The ESPO ID of 6111250095 was effective in November and noted on first page. Added to history of revisions in February.

Correction in RPC example (PO changed to 867 in BIG)