

EDI Implementation Guide 856 Advance Ship Notice Version 4010

Michaels Stores, Inc. and Subsidiaries and Affiliates

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4010 Functional Group ID = SH Use: Advance Ship Notice

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Introduction

This document defines the EDI format for advance ship notice (856) used by Michaels Stores, Inc. All ship notices transmitted to Michaels must be in the format defined in this document.

This implementation guide is also used to report shipments from domestic (US) vendors to Canadian stores. The data provided is used to create the Canadian commercial invoice (customs invoice) needed to ship goods to Canada. Refer to the implementation notes for each segment for specific information required for Canadian shipments.

Implementation Notes

- 1. The following section descriptions list only those segments used by Michaels. Unused segments are not listed.
- 2. In the segment breakout listings, only those elements used by Michaels are listed. Unused elements are not listed.
- 3. All segments or elements designated "M" (mandatory) must be provided to Michaels. Segments or elements defined by ANSI as optional, but required by Michaels, are described in the notes section of each segment.

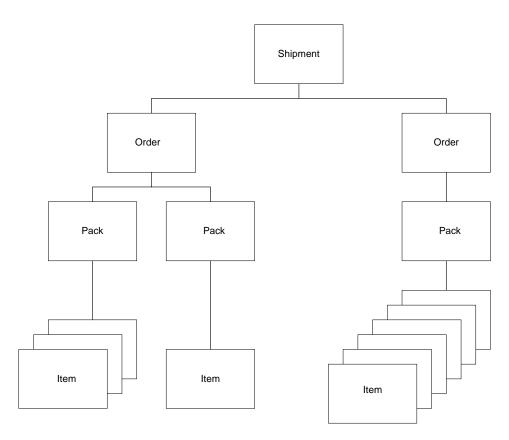
Make sure you read and understand the *Implementation Guidance* section of this document before you begin developing your EDI and back-office processes.



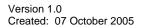
ASN Structure

The structure of the ASN used at Michaels is the "Pick and Pack" structure. This structure accommodates the situation in which different SKUs are packed within the same container.

Visually, the Pick/Pack ASN has the following structure.



In this example, the shipment consists of two orders. The first order consists of two cartons (packs); the first pack contains three items, the second pack contains one item. The second order consists of one carton containing six items.





EDI Contacts

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Summary of Changes

Version 1.0 of Document

Date of Creation: 07 October 2005



Implementation Guidance

Please read and understand the following guidance for the advance ship notice before you begin developing your EDI maps and back-office processes. If you have any questions, please contact us at EDI@Michaels.com.

Shipment-Level Guidance

- All ASN data must be true and correct, and reflect the actual shipment.
- ASNs should be sent at time of shipment to Michaels.
- Michaels requires one ASN per shipment (store, DC, or cross-dock DC). If a shipment is to be sent to more than one ship-to location, send a separate ASN for each ship-to location.
- The ASN number (BSN02) is assigned by the vendor. It must be unique and may not be repeated or duplicated unless sending a corrected ASN. Do not use the purchase order number or the bill of lading number as your ASN number. Do not recycle ASN numbers.
- The ASN can only be retransmitted prior to the shipment's arrival at the ship-to location. If sending a corrected ASN, use the appropriate qualifier in BSN01 and use the original ASN number in BSN02 do not send a different ASN number on corrected ASNs.
- Today, this ASN information will be used by the Michaels Order Tracking department to track shipments and will allow for electronic notification of the Canadian Customs (Commercial) Invoice. For the purpose of reporting Canadian customs (commercial) invoices:
 - A cross-dock DC for Canadian direct-to-store purchase orders is considered a ship-to location and is reported in the N1*ST segment.
 - When shipping a direct-to-store or an store allocation order, the marked-for location of the ASN (N1*BY) is the Canadian store that is to receive the shipment
 - See the implementation notes for the N1 segments (ship-to and marked-for) for additional information on ASNs for Canadian stores.
- All shipments must contain a master bill of lading number at the shipment level. This number is reported in the REF segment at the header level. See the implementation notes for that segment for additional details.

Order-Level Guidance

- The purchase order number reported in the PRF segment must be the Michaels-assigned purchase order number. Incorrect purchase order numbers will constitute a compliance violation and can result in chargebacks for non-compliance.
- Multiple purchase orders going to the same ship-to location in the same shipment can be reported in the same ASN. In this scenario, use multiple HL order loops to report each purchase order.



Carton-Level Guidance

- The contents of a carton may not span multiple purchase orders. If multiple orders are being shipped in the same shipment, each order must be packaged and labeled separately.
- A scannable UCC-128 barcode must be applied to every carton. The UCC-128 carton number must be unique and may not be reused or recycled. Missing or unscannable barcodes will be considered a compliance violation and can result in chargebacks for non-compliance.

Item-Level Guidance

- Country of Origin is a mandatory data element in the LIN segment for all orders being shipped to a Canadian store.
 - The country of origin must be the two-character ISO country code. We will not allow the full country name ("Japan," "China," etc.) or three-character ISO country codes ("USA," "CHN," etc.).
 - ISO country codes are available at numerous sites on the Internet (search for "iso country code").
 - ASNs for Canadian stores that do not have a country of origin (a valid two-character ISO country code) listed for each line item will be rejected. These will be regarded as a compliance violation and can result in chargebacks for non-compliance. Any fines or penalties levied by Canadian customs resulting from missing or invalid country of origin information will be charged back to the vendor.
 - Additional information regarding country of origin reporting can be found in the Michaels *Vendor Requirements Manual* available online at www.VendorConnect.com.
- The UPCs and the Michaels SKU number are mandatory elements in the LIN segment for all orders. Missing UPCs and/or SKUs will be considered a compliance violation and can result in chargebacks for non-compliance.



UCC-128 Label Requirements

Michaels requires that each carton be labeled with a UCC-128 carton label. The requirements for Michaels UCC-128 labels are posted on the Michaels vendor information portal, www.VendorConnect.com. Label information posted on the vendor information portal is to be considered definitive — nothing in these EDI specs supersedes or alters the labeling guidelines posted on the vendor information portal.

Special Note

Michaels requires that vendors sending ASNs, either for Canadian customs (commercial) invoices or for actual ship notices, certify their UCC-128 carton labels.



Data Segment Sequence Chart (Pick/Pack ASN)

| Pos. No. | Seg. ID | Name | Req. Des. | Max Use | Loop Repeat |
|-------------|------------|---------------------------------------|--------------|------------|----------------|
| 010 | ST | Transaction Set Header | Μ | 1 | |
| 020 | BSN | Beginning Segment for Ship Notice | Μ | 1 | |
| | | HL Loop (Shipment Level) | | | >1 |
| 010 | HL | Hierarchical Level | Μ | 1 | |
| 110 | TD1 | Carrier Details (Quantity and Weight) | 0 | 20 | |
| 120 | TD5 | Carrier Details (Routing Sequence) | 0 | 12 | |
| 150 | REF | Reference Identification | 0 | >1 | |
| 200 | DTM | Date/Time Reference | 0 | 10 | |
| | | N1 Loop | 0 | | 200 |
| 220 | N1 | Name | 0 | 1 | |
| 240 | N3 | Address Information | 0 | 2 | |
| 250 | N4 | Geographic Location | 0 | 1 | |
| | | HL Loop (Order Level) | | | >1 |
| 010 | HL | Hierarchical Level | Μ | 1 | |
| 050 | PRF | Purchase Order Reference | 0 | 1 | |
| 110 | TD1 | Carrier Details (Quantity and Weight) | 0 | 20 | |
| 150 | REF | Reference Identification | 0 | >1 | |
| 220 | N1 | Name | Ο | 1 | |
| | | HL Loop (Pack Level) | | | >1 |
| 010 | HL | Hierarchical Level | Μ | 1 | |
| 060 | PO4 | Item Physical Details | 0 | 1 | |
| 190 | MAN | Marks and Numbers | Ο | >1 | |
| | | HL Loop (Item Level) | | | >1 |
| 010 | HL | Hierarchical Level | Μ | 1 | |
| 020 | LIN | Item Identification | 0 | 1 | |
| 030 | SN1 | Item Detail (Shipment) | 0 | 1 | |
| 070 | PID | Product/Item Description | 0 | 200 | |
| 010 | CTT | Transaction Totals | 0 | 1 | |
| 020 | SE | Transaction Set Trailer | Μ | 1 | |

Implementation Notes

• "Requirement Designation," "Max Use," and "Loop Repeat" are per ANSI X.12 standards. Refer to the data segment descriptions for information on usage requirements for Michaels.



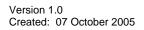
Data Segment Descriptions

| Segment: | ST Transaction Set Header |
|--------------------|--------------------------------------------------------------------------------------------------------------------------|
| Position: | 010 |
| Loop: | |
| Level: | Heading |
| Usage: | Mandatory (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: Notes: | To indicate the start of a transaction set and to assign a control number. This HL segment begins the shipment level. |

| Ref. | Element | | Req. | | Length | Michaels |
|-------|---------|---------------------------------|-------|------|---------|----------|
| Des. | Number | Name | Des. | Туре | Min/Max | Usage |
| ST 01 | 143 | Transaction Set Identifier Code | Μ | ID | 3/3 | Μ |
| | | 856 Advance Ship No | otice | | | |
| ST 02 | 329 | Transaction Set Control Number | Μ | AN | 4 / 9 | Μ |

Sample Segment

ST*856*0001





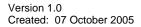
| Segment: | BSN Beginning Segment for Ship Notice |
|-----------|--------------------------------------------------------------------------------------------------|
| Position: | 020 |
| Loop: | |
| Level: | Heading |
| Usage: | Mandatory (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To transmit identifying numbers, dates, and other basic data relating to the transaction set. |
| Notes: | This HL segment begins the shipment level. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|-------------------------------------------------------------------------|----------------|-----------------|-------------------|-------------------|
| BSN 01 | 353 | Transaction Set Purpose Code 00 Original 04 Change | М | ID | 2 / 2 | М |
| BSN 02 | 396 | Shipment Identification Assigned by vendor. Mus sent to Michaels. | M t be uni | AN que for e | 2 / 30 ach ASN | М |
| BSN 03 | 373 | Date | М | DT | 8 / 8 | М |
| BSN 04 | 337 | Time | М | ТМ | 4 / 8 | М |
| BSN 05 | 1005 | Hierarchical Structure Code 0001 Pick and pack s | 0 structure | ID e | 4 / 4 | М |

- When BSN01="04", the ASN number in BSN02 must be the number of the ASN being changed. Do not send a new ASN number in BSN02 when sending a corrected ASN.
- BSN03 (Date) is the date the shipment transaction is created.
- BSN04 (Time) is the time the shipment transaction is created.

Sample Segment

BSN*00*123456789*20050701*1500*0001





| Segment: | HL Hierarchical Level |
|-----------|--------------------------------------------------------------------------------------------------|
| Position: | 030 |
| Loop: | HL (Shipment) |
| Level: | Detail |
| Usage: | Mandatory (ANSI); Mandatory (Michaels) |
| Max Use: | >1 |
| Purpose: | To identify dependencies among and the content of hierarchically related groups of data segments |
| Notes: | This HL segment begins the shipment level. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|----------------------------------------------|--------------|----------|-------------------|-------------------|
| HL 01 | 628 | Hierarchical ID Number | Μ | AN | 1 / 12 | Μ |
| | | The value for this le | vel (shij | pment) i | is 1 . | |
| HL 03 | 735 | Hierarchical Level Code S Shipment | Μ | ID | 1 / 2 | М |

HL*1**S



| Segment: | TD1 Carrier Details (Quantity and Weight) |
|-----------|---------------------------------------------------------------------------------------------------------------|
| Position: | 110 |
| Loop: | HL (Shipment) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To specify the transportation details relative to commodity, weight, and quantity. |
| Notes: | This segment, at the shipment level, is used to specify total containers and gross weight of the shipment. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|--------------------------------------------------------|-----------------|----------------|-------------------|-------------------|
| TD1 01 | 103 | Packaging Code CTN Carton PLT Pallet | Ο | AN | 3 / 5 | М |
| TD1 02 | 80 | Lading Quantity The number of packages in | C n the ship | N0 oment as | 1/7 described | M in TD101 |
| TD1 06 | 187 | Weight Qualifier G Gross weight | Ο | ID | 1 / 2 | М |
| TD1 07 | 81 | Weight Numeric value of gross we | C ight. | R | 1 / 10 | М |
| TD1 08 | 355 | Unit or Basis for Measurement Code LB Pounds | С | ID | 2 / 2 | М |

TD1*CTN*5****G*50*LB



| Segment: | TD5 Carrier Details (Routing Sequence) |
|-----------|-----------------------------------------------------------------------------------------|
| Position: | 120 |
| Loop: | HL (Shipment) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To specify the carrier and sequence of routing and to provide transit time information. |
| Notes: | This segment is used to indicate how the shipment was shipped. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|----------------------------------------------------------------------|-------------------|---------------|-------------------|-------------------|
| TD5 01 | 133 | Routing Sequence Code B Origin/Delivery C | M Carrier (Any | ID 7 Mode) | 1 / 2 | М |
| TD5 02 | 66 | Identification Code Qualifier 2 Standard Carrier (SCAC) | C Alpha Cod | ID e | 1 / 2 | С |
| TD5 03 | 67 | Identification Code Carrier code | С | AN | 4 / 4 | М |
| TD5 05 | 387 | Routing Name of carrier | С | AN | 1 / 35 | 0 |

 Use standard SCAC codes in TD503. SCAC codes are maintained by the National Motor Freight Traffic Association (NMFTA). SCAC codes can be found at several locations on the Internet and the NMFTA (www.nmfta.org). SCAC codes are also available from the Michaels Transportation Department.

Sample Segment

TD5*B*2*RDWY**ROADWAY



| Segment: | REF Reference Identification |
|-----------|---------------------------------------|
| Position: | 150 |
| Loop: | HL (Shipment) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 12 |
| Purpose: | To specify identifying information. |
| Notes: | REF01=MB required by Michaels. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|---------------|---------------|--------------------------------------------------------------------------------------------------------|----------------------------|------|-------------------|-------------------|
| REF 01 | 128 | Reference Identification Code | М | ID | 2/3 | М |
| | | AO Appointment "Michaels Loa MB Master bill of CN Carrier's refer | d Number") lading numbe | er | erstood as | |
| REF 02 | 127 | Reference Identification | С | AN | 1 / 30 | С |

- The master bill of lading summarizes any underlying sub-bills of lading. This segment only reports the master bill of lading. Any sub-bills of lading are reported at the HL-Order level.
- "AO" is only used when shipping truck-load or LTL quantities and when the Michaels Transportation Department has assigned a load number for the shipment. Report the load number assigned by Michaels in this segment.
- "MB" is the master bill of lading number for the shipment. The master bill of lading is assigned by Michaels for truckload (TL) or less-than-truckload (LTL) shipments. For small parcel shipments (e.g. FedEx), the master bill of lading number is assigned by the vendor.
- "CN" is used to report the PRO number for truck-load or less-than-truckload (LTL) shipments. For small parcel shipments (e.g. FedEx shipments), the carrier's reference number to be reported is the tracking number of the lead carton (the first carton in sequence).

All 856s sent to Michaels must include an REF01=MB segment. The other two REF segments are optional.

Sample Segment

REF*MB*12345678901234567



| Segment: | DTM Date/Time Reference |
|-----------|-----------------------------------------------------------------|
| Position: | 200 |
| Loop: | HL (Shipment) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 2 |
| Purpose: | To specify pertinent dates and times. |
| Notes: | This segment is used to indicate when the shipment was shipped. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|-------------------------------------------|--------------|------|-------------------|-------------------|
| DTM 01 | 374 | Date/Time Qualifier 011 Shipped | М | ID | 3 / 3 | М |
| DTM 02 | 373 | Date | С | DT | 8 / 8 | М |

DTM*011*20050701



| Segment: | N1 Name |
|-----------|-------------------------------------------------------------------------|
| Position: | 220 |
| Loop: | HL (Shipment), N1 loop |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 2 |
| Purpose: | To identify a party by type of organization, name, and code |
| Notes: | Michaels requires two iterations of the N1 loop, one each for ship-from |
| | and ship-to location. |

| Ref. Des. | Elem. Num. | Name | | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|-------------------|-----------------------------------------------------|--------------|----------|-------------------|-------------------|
| N1 01 | 98 | Entity Identifier | Code | М | ID | 2/3 | Μ |
| | | - | SF Ship from (load-at p ST Ship to | point) | | | |
| N1 02 | 93 | Name | | С | AN | 1 / 60 | М |
| | | W | hen N101=SF, this eleme | ent conta | ains the | vendor nan | ne. |
| | | | hen N101=ST, this eleme anada" (for shipments to | | | | Michaels of |
| N1 03 | 66 | Identification Co | de Oualifier | С | ID | 1/2 | С |
| | | | 02 | Assigne | d by buy | , | - |
| N1 04 | 67 | Identification Co | ode | С | AN | 2 / 80 | М |
| | | | hen N101=SF, this eleme endor number. | ent conta | ains the | Michaels-as | ssigned |
| | | | hen N101=ST, this eleme store number. | ent conta | ains the | Michaels D | С |

- For DC and domestic direct-to-store orders, the ship-to reported in N104 is the final recipient DC or store number.
- For DC hybrid orders, the ship-to reported in N104 is the cross-dock DC; the destination DC (final recipient) is indicated in the marked-for at the order level.
- For shipment from a US vendor to a Canadian store, the ship-to reported in N104 will always be the cross-dock DC to which the order is initially shipped.
- The ship-from location is the load-at point (the point of departure of the truck). This may not be the same location as the vendor offices.

Sample Segment

N1*SF*VENDOR NAME*92*12345

N1*ST*MICHAELS*92*01

N1*ST*MICHAELS OF CANADA*92*01

(For a shipment to DC #01)

(For a shipment to a Canadian store being cross-docked though DC #01)



| Segment: | N3 Address Information |
|-----------|----------------------------------------------------------------------------|
| Position: | 240 |
| Loop: | HL (Shipment), N1 loop |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 2 |
| Purpose: | To specify the location of the named party |
| Notes: | Use this segment for both iterations of the N1 loop (ship-from and ship-to |
| | locations). |

| R | ef. | Elem. | | Req. | | Length | Michaels |
|----|-----|-------|---------------------|------|------|---------|----------|
| De | es. | Num. | Name | Des. | Туре | Min/Max | Usage |
| N3 | 01 | 166 | Address Information | М | AN | 1 / 55 | М |
| N3 | 02 | 166 | Address Information | Ο | AN | 1 / 55 | Ο |

• When N101=SF (ship-from), the address to be reported in this segment is the load-at address (point of departure of the truck). If your company offices and loading dock are not in the same location (your offices are at one address, your loading dock or warehouse is at another address), report the address of the load-ing dock or warehouse in this segment.

Sample Segment

N3*1313 MOCKINGBIRD LANE



| Segment: | N4 Geographic Location |
|-----------|----------------------------------------------------------------------------------------|
| Position: | 250 |
| Loop: | HL (Shipment), N1 loop |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To specify the geographic place of the named party. |
| Notes: | Use this segment for both iterations of the N1 loop (ship-from and ship-to locations). |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Type | Length Min/Max | Michaels Usage |
|--------------|---------------|------------------------|--------------|------|-------------------|-------------------|
| N4 01 | 19 | City Name | 0 | AN | 2 / 30 | M |
| N4 02 | 156 | State or Province Code | Ο | ID | 2/2 | М |
| N4 03 | 116 | Postal Code | 0 | ID | 3 / 15 | М |

• When N101=SF (ship-from), the address to be reported in this segment is the load-at address (point of departure of the truck). If your company offices and loading dock are not in the same location (your offices are at one address, your loading dock or warehouse is at another address), report the address of the load-ing dock or warehouse in this segment.

Sample Segment

N4*DALLAS*TX*75001



| Segment: | HL Hierarchical Level |
|-----------|--------------------------------------------------------------------------|
| Position: | 030 |
| Loop: | HL (Order) |
| Level: | Detail |
| Usage: | Mandatory (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To identify dependencies among and the content of hierarchically related |
| | groups of data segments |
| Notes: | This HL segment begins the order level. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|-------------------------------------------|--------------|------|-------------------|-------------------|
| HL 01 | 628 | Hierarchical ID Number | М | AN | 1 / 12 | М |
| HL 02 | 734 | Hierarchical Parent ID Number | 0 | AN | 1 / 12 | Ο |
| HL 03 | 735 | Hierarchical Level Code O Order | М | ID | 1 / 2 | М |

HL*2*1*0



| Segment: | PRF Purchase Order Reference |
|-----------|----------------------------------------------------|
| Position: | 050 |
| Loop: | HL (Order) |
| Level: | Detail |
| Usage: | Mandatory (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To provide reference to a specific purchase order. |
| Notes: | |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|--------------------------|--------------|---------|-------------------|-------------------|
| PRF 01 | 324 | Purchase Order Number | Μ | AN | 1 / 22 | Μ |
| | | Buyer's original purchas | se order | number. | | |

PRF*1234567



| Segment: | TD1 Carrier Details (Quantity and Weight) |
|-----------|---------------------------------------------------------------------------------------------------------------|
| Position: | 110 |
| Loop: | HL (Order) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 20 |
| Purpose: | To specify the transportation details relative to commodity, weight, and quantity. |
| Notes: | This segment, at the order level, is used to specify the number and type of shipping containers in the order. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|-------------------------------|----------------------------|-----------------|-------------------|-------------------|
| TD1 01 | 103 | Packaging Code | 0 | AN | 3 / 5 | Μ |
| | | CTN Car | on | | | |
| | | PLT Pall | et | | | |
| TD1 02 | 80 | Lading Quantity The number | C of packages in the sh | N0 nipment d | 1/7 escribed | М |
| | | in TD101 | | | oborised | |

TD1*CTN*5



| Segment: | REF | Reference Identification |
|-----------|---------|---------------------------------|
| Position: | 150 | |
| Loop: | HL (Ore | der) |
| Level: | Detail | |
| Usage: | Optiona | al (ANSI); Mandatory (Michaels) |
| Max Use: | 1 | |
| Purpose: | To spec | cify identifying information. |
| Notes: | | |

| _ | Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|---|---------------|---------------|---------------------------------------------------------------|--------------|------|-------------------|-------------------|
| - | REF 01 | 128 | Reference Identification Code BM Bill of lading num | M ber | ID | 2/3 | 0 |
| | | | | | | | |
| | REF 02 | 127 | Reference Identification | С | AN | 1 / 30 | С |

- The bill of lading number at this level (order level) is the sub-bill of lading number. For truckload quantities, the sub-bill of lading number may be the same as the master bill of lading number reported in the REF segment in the HL-Shipment level. The sub-bill of lading number is assigned by the originator of the shipment.
- This segment is not required for reporting Canadian customs invoices.

Sample Segment

REF*BM*9876543210



| Segment: | N1 Name |
|-----------|----------------------------------------------------------------------------------------------------------------------------------|
| Position: | 220 |
| Loop: | HL (Order), N1 loop |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To identify a party by type of organization, name, and code |
| Notes: | This segment is used to indicate the ultimate receiver of a package being cross-docked through a DC ("mark-for" identification). |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|----------------------------------------------------------------------------------|----------------|---------------|------------------------|-------------------|
| N1 01 | 98 | Entity Identifier Code | Μ | ID | 2/3 | М |
| | | BY Buying party ("mark | for") | | | |
| N1 03 | 66 | Identification Code Qualifier 92 Assigned by buyer | С | ID | 1/2 | М |
| N1 04 | 67 | Identification Code This element contains the st mately receive the order. | C tore or I | AN DC numl | 2 / 80 ber that wil | M l ulti- |

- For DC and domestic direct-to-store orders, the mark-for number in this segment will be the same as the ship-to DC or store number provided in ship-to N104 at the shipment level.
- For hybrid DC orders, the mark-for number in this segment indicates the destination DC (the final recipient DC). The cross-dock DC number is provided in the ship-to N104 at the shipment level.
- For shipments from a US vendor to a Canadian store, the mark-for in this segment indicates the Canadian store to receive the order. The cross-dock DC number to which the order is initially shipped is provided in the ship-to N104 at the shipment level.

Sample Segment

| N1*BY*92*3900 | (Marked | for | store | 3900) |
|---------------|---------|-----|-------|-------|
| N1*BY*92*08 | (Marked | for | DC 8) | |



| Segment: | HL Hierarchical Level |
|-----------|--------------------------------------------------------------------------------------------------|
| Position: | 200 |
| Loop: | HL (Pack) |
| Level: | Detail |
| Usage: | Mandatory (ANSI); Mandatory (Michaels) |
| Max Use: | 10 |
| Purpose: | To identify dependencies among and the content of hierarchically related groups of data segments |
| Notes: | This segment begins the pack level. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|------------------------------------------|--------------|------|-------------------|-------------------|
| HL 01 | 628 | Hierarchical ID Number | М | AN | 1 / 12 | М |
| HL 02 | 734 | Hierarchical Parent ID Number | Ο | AN | 1 / 12 | Ο |
| HL 03 | 735 | Hierarchical Level Code P Pack | Μ | ID | 1 / 2 | М |

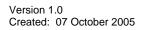
HL*3*2*P



| Segment: | PO4 Item Physical Details |
|-----------|--------------------------------------------------------------------------------------------------|
| Position: | 060 |
| Loop: | HL (Pack) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To specify the physical qualities, packaging, weights, and dimensions re- lating to the item. |
| Notes: | This segment is used to convey the gross weight of the carton. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|--------------------------------------------------|--------------|------|-------------------|-------------------|
| PO4 05 | 187 | Weight Qualifier G Gross weight | 0 | ID | 1 / 2 | Μ |
| PO4 06 | 384 | Gross Weight | С | R | 1 / 9 | М |
| PO4 07 | 355 | Unit or Basis of Measurement LB Pounds | С | ID | 2 / 2 | С |

PO4****G*100*LB





| Segment: | MAN Marks and Numbers |
|-----------|--------------------------------------------------------------------|
| Position: | 190 |
| Loop: | HL (Pack) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To indicate identifying marks and numbers for shipping containers. |
| Notes: | |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|------------------------------------------------|--------------|-----------|-------------------|-------------------|
| MAN 01 | 88 | Marks and Numbers Qualifier | М | ID | 1/2 | М |
| | | GM SSCC-18 and Applie | cation Io | lentifier | | |
| MAN 02 | 87 | Marks and Numbers UCC-128 carton identifier | М | AN | 20 / 20 | М |

- The SSCC-18 number must be unique for each shipping container (carton, etc.).
- All shipments to Michaels must have a UCC-128 carton label and identifier. The 20-digit carton number must be provided.

Sample Segment

MAN*GM*12345678901234567801



| Segment: | HL Hierarchical Level |
|-----------|--------------------------------------------------------------------------------------------------|
| Position: | 200 |
| Loop: | HL (Item) |
| Level: | Detail |
| Usage: | Mandatory (ANSI); Mandatory (Michaels) |
| Max Use: | >1 |
| Purpose: | To identify dependencies among and the content of hierarchically related groups of data segments |
| Notes: | This segment begins the item level. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|-----------------------------------|--------------|------|-------------------|-------------------|
| HL 01 | 628 | Hierarchical ID Number | М | AN | 1 / 12 | М |
| HL 02 | 734 | Hierarchical Parent ID Number | Ο | AN | 1 / 12 | 0 |
| HL 03 | 735 | Hierarchical Level Code I Item | М | ID | 1 / 2 | Μ |

HL*5*4*I



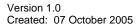
| Segment: | LIN Item Identification |
|-----------|--------------------------------------------|
| Position: | 020 |
| Loop: | HL (Item) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To specify basic item identification data. |
| Notes: | |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|---------------------------------------------------------------|--------------|------|-------------------|-------------------|
| LIN 02 | 235 | Product/Service ID Qualifier CB Buyer's catalog num | C nber | ID | 2 / 2 | М |
| LIN 03 | 234 | Product/Service ID Michaels SKU number | С | AN | 1 / 48 | С |
| LIN 04 | 235 | Product/Service ID Qualifier UK Vendor's UPC numb | C Der | ID | 2 / 2 | М |
| LIN 05 | 234 | Product/Service ID | С | AN | 1 / 48 | С |
| LIN 06 | 235 | Product/Service ID Qualifier VN Vendor's item numb | C Der | ID | 2 / 2 | М |
| LIN 07 | 234 | Product/Service ID | С | AN | 1 / 48 | С |
| LIN 08 | 235 | Product/Service Qualifier CH Country of origin | С | AN | 2 / 2 | М |
| LIN 09 | 234 | Product/Service ID | С | AN | 2/2 | С |

- "CB" indicates the six-digit Michaels SKU number. All SKUs must be six digits long. Use leading zeros as necessary.
- When reporting a shipment to a Canadian store, LIN08/09 is required by Michaels. Use the two-character ISO country code in LIN09.
- UPCs must be 13 digits long. Use leading zeros as necessary.

Sample Segment

LIN**CB*123458*UP*0123456789012*VN*ABC-123*CH*JP





| Segment: | SN1 Item Detail (Shipment) |
|-----------|------------------------------------------------------------------------------------------------------------------|
| Position: | 030 |
| Loop: | HL (Item) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To specify line-item detail relative to shipment. |
| Notes: | This segment is used to specify the quantities associated with the item identified in the LIN at the item level. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|------------------------------------------------------------------------------------|---------------|----------|-------------------|-------------------|
| SN1 02 | 382 | Number of Units Shipped | М | R | 1 / 10 | Μ |
| SN1 03 | 355 | Numeric value of units sh Unit or Basis of Measurement Code EA Eaches | ipped in M | the cart | on. 2 / 2 | М |

• This segment is not used to indicate the total number of unit shipped. It is used to indicate the number of eaches in the carton referenced in the pack-level HL segment.

Sample Segment

SN1**100*EA



| Segment: | PID Product/Item Description |
|-----------|----------------------------------------------------------------------------------------|
| Position: | 070 |
| Loop: | HL (Item) |
| Level: | Detail |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To describe a product or process in coded or free-form format. |
| Notes: | PID05 carries the item description as indicated on the Michaels item mas- ter file. |

| Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage |
|--------------|---------------|---------------------------------------------|--------------|------|-------------------|-------------------|
| PID 01 | 349 | Item Description Type F Free-form | М | ID | 1 / 1 | М |
| PID 05 | 352 | Description | С | AN | 1 / 80 | М |

PID*F****PAINT, FIRE ENGINE RED, 2-OZ.



| Segment: | CTT Transaction Totals |
|-----------|-------------------------------------------------------------------------|
| Position: | 020 |
| Loop: | |
| Level: | Summary |
| Usage: | Optional (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To transmit a hash total for a specific element in the transaction set. |
| Notes: | |

| | Ref. Des. | Elem. Num. | Name | Req. Des. | Туре | Length Min/Max | Michaels Usage | |
|---|--------------|---------------|----------------------|--------------|------|-------------------|-------------------|--|
| _ | CTT 01 | 354 | Number of Line Items | М | NO | 1/6 | М | |

CTT*10



| Segment: | SE Transaction Set Trailer |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Position: | 030 |
| Loop: | |
| Level: | Summary |
| Usage: | Mandatory (ANSI); Mandatory (Michaels) |
| Max Use: | 1 |
| Purpose: | To indicate the end of the transaction set and to provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments). |
| Notoe: | · |

Notes:

| Ref. | Elem. | | Req. | | Length | Michaels |
|-------|-------|--------------------------------|------|------|---------|----------|
| Des. | Num. | Name | Des. | Туре | Min/Max | Usage |
| SE 01 | 96 | Number of Included Segments | Μ | NO | 1 / 10 | Μ |
| SE 02 | 329 | Transaction Set Control Number | М | AN | 4 / 9 | Μ |

Sample Segment

SE*1*0001

