

Purchase Order

850 - Version 4010 VICS

FUNCTIONAL GROUP = PO

The transaction set is used to provide for customary and established business and industry practice relative to the placement of purchase orders for goods and services.

A **Functional Acknowledgment** (997) is required for every **Purchase Order** issued by Loblaw Companies Limited within 24 hours.

Users are reminded that the Purchase Order transaction set (850), by agreement, does not contain information on the Goods and Services Tax(GST) or Provincial Sales Tax (PST). The information for these taxes will only be transmitted within the invoice transaction set (810).

Summary of Transmitted Segments by LCL for Transaction Set 850

HEADER SECTION

- BEG- Beginning Segment for Purchase order
- FOB- F.O.B Related Instruction
- DTM- Date and Time
- N9- Reference number
- MSG- Message Text
- N1- Name(Vendor's name, only applicable when Duns number is provided to NG)
- N1- Name (Bill to & Duns number)
- N3- Address (Bill to)
- N4- Geography location (Bill to)
- N1- Name (Ship to & Duns number)
- N3- Address (Ship to)
- N4- Geography Location (Ship to)
- REF- Reference Identification

DETAIL SECTION

- P01- Baseline Item Data
- CTP- Pricing Information
- PID- Item Description
- P04- Item Physical Detail
- SAC- Allowance/Charge (when applicable)

SUMMARY SECTION

- CTT- Transaction Totals

Specifications for Transaction Set 850

HEADER SECTION

BEG- Beginning Segment for Purchase order

Element	Name	Size	Designator		Usage	Note
			ANSI	LCL		
01 353	TS Purpose Code	2/2	M	M	Code values: 00= Original 06= Confirmation	①
02 92	PO Type Code	2/2	M	M	Code Value: SA = Stand Alone	
03 324	PO Number	9/9	M	M	LCL Purchase order number	
05 323	PO Date	8/8	O	M	PO creation date	

① Vendors in test mode will see the BEG01 with a qualifier 06.

FOB- F.O.B Related Instructions

Element	Name	Size	Desig ANSI	nator LCL	Usage	Note
01 146	Ship Method of Payment	2/2	M	M	Code values: PP = Prepaid CC = Collect PB = Customer Pick Up/Backhaul	

DTM- Date and Time

Element	Name	Size	Desig ANSI	nator LCL	Usage	Note
01 374	Date/Time Qualifier	3/3	M	M	Code values: 002= Delivery Requested OR Delivery Date & Appt Time 118= Requested Pick Up	①
02 373	Date	8/8	C	M		
03 337	Time	4/6	C	M	Delivery Appointment Time	

① Qualifier 002, LCL picks up product - an additional DTM used Qualifier 118=Requested Pick Up Date, DTM03=Pick Up Time.

N9- Reference Number

Element	Name	Size	Desig ANSI	nator LCL	Usage	Note
01 128	Reference Number Qualifier	2/3	M	M	Code Value: AH = Agreement Number	
02 127	Reference Number	1/30	C	M	Purchase Order Number	

MSG- Message Text

Element	Name	Size	Desig ANSI	nator LCL	Usage	Note
01 933	Free-Form Message Text	1/264	M	M	Free Form Message	

N1-Name

Element	Name	Size	Desig ANSI	nator LCL	Usage	Note
01 98	Entity Id code	2/3	M	M	Code values: BT= Bill to ST = Ship to SU= Manufacturer	①
02 93	Name	1/60	C	M		
03 66	ID Code Qualifier	1/2	C	M	Code value: 9= Duns number	
04 67	ID Code	2/80	C	M		

① Trading Partners that submit their Duns Number to LCL, will receive three (3) N1 segments with the proper qualifiers.

N3- Address Information

Element	Name	Size	Desig ANSI	nator LCL	Usage	Note
01 166	Address Information	1/55	M	M		

N4 -Geographic Location

Element	Name	Size	Desig ANSI	nator LCL	Usage	Note
01 19	City Name	2/30	O	M		
02 156	State or Province Code	2/2	O	M		
03 116	Postal Code	3/15	O	M		
04 26	Country Code	2/3	O	M		

REF - Reference Identification

Element	Name	Size	Designator ANSI LCL	Usage	Note
01 128	Reference Identification Qualifier	2/3	M O	Code Value: DK= Dock Number	
02 127	Reference Identification	1/30	C C		①

① This field carries the **door number** where the delivery is expected to arrive at National Grocers Distribution Center.

DETAIL SECTION

P01-Baseline Item Data

Element	Name	Size	Designator ANSI LCL	Usage	Note
02 330	Quantity Ordered	1/15	C M		
03 355	Unit/Basis Measurement Code	2/2	O M		
06 235	Product/Service ID Qualifier	2/2	O M	Code value: UK= Case UPC (14 digits)	
07 234	Product /Service ID	14/14	C M	14 digit case UPC	

CTP - Pricing Information

Element	Name	Size	Designator ANSI LCL	Usage	Note
03 212	Unit Price	1/17	O M	Unit Price	

PID - Item Description

Element	Name	Size	Designator ANSI LCL	Usage	Note
01 349	Item Description Type	1/1	M M	Code value: F= Free Form Message	
05 352	Description	1/80	C M	Item description	

P04- Item Physical Details

Element	Name	Size	Designator ANSI LCL	Usage	Note
01 356	Pack	1/6	O M		

SAC- Allowance/Charge

Element	Name	Size	Designator ANSI LCL	Usage	Note
01 248	Allowance/Charge Indicator	1/1	M M	Code values: A= Allowance C= Charge	
02 1300	Service, Promotion, Allowance or Charge Code	4/4	O M		
03 559	Agency Qualifier Code	2/2	C O	Code value: VI= VICS	
04 1301	Allowance/Charge Code	1/10	C O	Code value: OH= Order Handling	
08 359	Allowance/Charge Rate	1/9	O M		
09 355	Unit/Basis Measurement Code	2/2	C M		
10 339	Allowance/Charge Quantity	1/10	C M		
12 331	Allowance/Charge Handling Code	2/2	O M	Code values: 02= Off invoice deal 06= Charge paid by customer	

SUMMARY SECTION

CTT - Transaction Totals

Element	Name	Size	Designator ANSI LCL	Usage	Note
01 354	Number of Line Items	1/6	O M		①

① CTT01 contains the sum of P01 segment

#850 PURCHASE ORDER
SAMPLE TRANSMITTABLE DOCUMENT

ST*850*949001
BEG*00*SA*999999-99**CCYYMMDD
FOB*PP
DTM*002*CCYYMMDD*HHMM
N9*AH*999999-99
MSG*TEXT MESSAGE
N1*SU*WESTON BAKERIES*9*1234567891234
N1*BT* LOBLAWS INC*9*2471916380099
N3*1 PRESIDENT'S CHOICE CIRCLE
N4*BRAMPTON*ON*L6Y 5S5*CA
N1*ST* LCE MAPLE GROVE WAREHOUSE *9*2471916380003 -NG Duns # & Branch #
N3*1105 FOUNTAIN STREET NORTH
N4*CAMBRIDGE*ON*N3E 1A2*CA
REF*DK*02
P01**12*CA***UK*00999999999990 -Element 07= Case Code
CTP***34.4
PID*F***ITEM DESCRIPTION
P04*12
SAC*A*H000*VI*OH****.1764*CA*12**02
SAC*A*D240*VI*OH****.15*CA*56**02 -Freight
P01**24*CA***UK*00999999999990 -Element 07= Case Code
CTP***34.4
PID*F***ITEM DESCRIPTION
P04*6
SAC*A*D240*VI*OH****.22*CA*56**02 -Freight
CTT*2
SE*27*949001

VARIABLE WEIGHT:

Purchase Order sent with case quantities 'CA', Invoice is to be sent in KG quantities.