

L.L. Bean Case Label Formats

Field Descriptions

The following information explains the required fields on the case label for each corrugated carton shipped to any one of our Distribution Centers.

The fields on the label are called out on the example with arrows and numbered 1-14. Each field is defined below. Please note that the contents are critical and all fields must be completed for the case to meet receiving requirements. The format may be altered slightly to accommodate your systems and to meet other customers' requirements. Please note that font heights, when specified for variable information, must meet prescribed minimums.

The diagram shows a sample case label with the following fields and callouts:

- 1:** Points to the 'FROM' field containing vendor name, street address, town/city, state, and country.
- 2:** Points to the 'TO' field containing L.L. Bean address: CASCO STREET, FREEPORT, ME 04033, USA.
- 3:** Points to a large empty box labeled 'This space is for Vendor use'.
- 4:** Points to the 'P.O. #' field containing 1096879.
- 5:** Points to the barcode area at the bottom of the label.
- 6:** Points to the 'VENDOR #' field containing #54321.
- 7:** Points to the 'STYLE #' field containing 0M12320.
- 8:** Points to the 'DESCRIPTION' field containing W'S COUNTRY JEANS.
- 9:** Points to the 'COLOR/SIZE' field containing LIGHT BLUE.
- 10:** Points to the 'SIZE' field containing 8.
- 11:** Points to the 'SKU QTY' field containing 12.
- 12:** Points to the 'TOTAL CASE QTY' field containing 12.
- 13:** Points to the UCC-EAN 128 barcode number: 00 0 0012345 00000 0001 0.
- 14:** Points to the barcode itself.

Sample Case Label

- 1. Ship From:** Lists the vendor address that corresponds to the vendor number on the purchase order.
- 2. Ship To:** Lists the L.L. Bean site goods are being shipped to. The barcoded case label is required for goods shipped to all our warehouse locations.
- 3. Optional Vendor Use Space:** This space is allocated for the vendor. Some may elect to include information to help process cases through their own facilities or through agreed-upon carriers. If you choose not to use this space, you may left justify fields 7-11.
- 4. Purchase Order Number:** This field is for the L.L. Bean purchase order (PO) number pertaining to the items in the case. Currently this is a 7-digit number generated by our buying staff.
- 5. UCC-EAN 128:** A 2 in. by 4 in. block for inclusion of the barcode known as the UCC-EAN 128 (Uniform Code Council-European Article Number). See fields #13 and #14 for more detail.
- 6. Vendor Number:** Lists the vendor number assigned by L.L. Bean. This is currently a 5-digit code that can be supplied to you by representatives from Inventory Management, Sourcing or Product Development. This is a different number from the L.L. Bean Accounts Payable number or your UCC-EAN manufacturer's identification number.

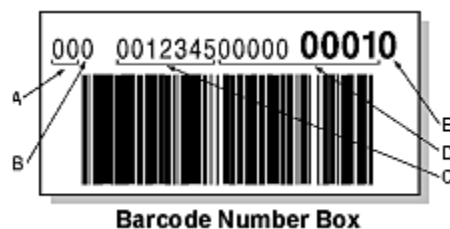
L.L. Bean Case Label Formats

7. **Style Number(7-digit):** Minimum font size: 1/4 in. (.635 cm). Describes the L.L. Bean 7-digit style number. This number is comprised of the L.L. Bean 5-digit item number plus the L.L. Bean 2-digit color, size or width number. Please note that digits 0-9 and letters A-Z are all valid characters.

For example, an item number might be 0X123 followed by color number 10. The style number would be 0X12310. All 7 digits flow together with no spaces among them. If the 6th and 7th digits are 00 and the description is "default color," you must include 00 after the stock number to complete the 7-digit style number.

L.L. Bean will supply the numbers needed on POs. POs issued by Electronic Data Interchange (EDI) include all 10 digits in our SKU (stock keeping unit). The first 7 are required on the case label. POs issued by mail or fax also include the necessary digits.

8. **Item Description: Minimum font size:** 1/4 in. (.635 cm). Describes the L.L. Bean item in the case. Must be congruent with the L.L. Bean description on the PO.
9. **Color/Size/Width of Item:** Minimum font size: 1/4 in. (.635 cm). Describes the color, size or width of items in the case. Associated with the 6th and 7th digits of the SKU or style number as stated on the PO. Must be in words (e.g., red, black watch, narrow). If the 2-digit code for the item is 00 and the description is "default color," this field may be left blank.
10. **Item Size:** Minimum font size: 1/4 in. (.635 cm). Describes the size of the items in the case. May be in words or letters (e.g., small, MED, unfinished) or numbers (e.g., 34, 6, 16-1/2).
11. **SKU Quantity:** Minimum font size: 1/4 in. (.635 cm). Describes the number of units per SKU in the case.
12. **Total Case Quantity:** Minimum font size: 1/4 in. (.635 cm). Describes the total number of units per case. When there is only one SKU per case this is the same number as listed above in SKU quantity.
13. **Case Identification Number:** The case label uniquely identifies each case with a string of 20 numbers. Reading LEFT TO RIGHT, the case ID may be divided into 5 parts, labeled A-E below.
- A. **The UCC-EAN-128 Serial Shipping Container Application Identifier.** Typically this is 00.
- B. **The shipping container type.** For instance, if shipping good in a corrugated L.L. Bean standard carton, this will be 0.
- C. A 0 (zero) will precede your **6-digit UCC-EAN Manufacturer Identification Number.**
- D. **The shipping container serial number.** Please use 000000001 for the first case shipped to us, 000000002 for the second, etc. The numbers may be out of sequence provided that they are unique.
- E. **The check digit.** You may think of it as the period at the end of a sentence, telling the scanner that it has finished reading the barcoded case ID number. The UCC has a formula for calculating the check digit. Please note that many software packages print this number automatically.



14. **Case Identification Number:** Encodes the 20-digit case identification number so that it may be scanned. Must conform to UCC standards. We expect the barcode to meet ANSI grade B or above. We will test your samples with a verifier prior to approving them. We will contact you after the test to let you know whether additional samples are required or whether they met the receiving requirements.

L.L. Bean Case Label Formats

Checkdigit Calculation:

Where characters are numbered from Right to Left (unlike A-E preceding), the check digit is position number 1. That's the one to calculate. The remaining digits are in positions numbered 2-20.




An Example: How do I calculate the Check Digit on the case ID number?



Assume the Case ID number is:

0	0	0	0	0	1	2	3	4	5	0	0	0	0	0	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Assume the following numbered positions from RIGHT to LEFT:

20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1
----	----	----	----	----	----	----	----	----	----	----	---	---	---	---	---	---	---	---	---

 = Even positions in sequence
 = Odd positions in sequence
 = Check digit to be calculated

Step 1)  = 7
Step 2) 7 x 3 = 21
Step 3) sum of  = 9
Step 4) 21 + 9 = 30
Step 5) 30 + what = the next greater multiple of 10?
• First, solve for the next greater multiple, in this case, it's 30.
• Next, solve for 30 + what = 30?
• The answer, and the check digit, is 0!
• Remember, all single digits 0 - 9 are potential check digits.

Check Digit Calculation

Step 1. Add the numbers in the case ID that are in the EVEN numbered positions, starting with position 2.

Step 2. Multiply the result of Step 1 by three (3).

Step 3. Add the numbers in the case ID that are in the ODD numbered positions, starting with position 3. Remember, position 1 is assumed to be unknown at this time.

Step 4. Add the results of Step 2 and Step 3.

Step 5. The check digit is the smallest number that when added to the result of Step 4 gives a number that is a multiple of 10.

Minimum font size:

first 15 digits = 1/4 in.

last 5 digits = 3/8 in.