

Please forward these documents to your appropriate EDI contact.



January 21, 2010

Dear Valued Finlay Vendor:

Finlay Fine Jewelry is currently restructuring its document processing, particularly 810 Invoices and 856 Advance Shipment Notices. Our goal is to expedite invoice payment processing by decreasing manual processing and also gain numerous additional efficiencies via invoice consolidation and streamlining of Advance Shipment Notices.

Many of you have significant capabilities allowing consolidation or grouping of information in the Invoice and Advance Shipment Notice at different levels as it relates to the original purchase order.

We are requesting you modify your 810 Invoice document processing so as to produce **one invoice per ASN/Purchase Order combination**. This will likely not require any EDI mapping changes, however it will require modification to one or more of your system processes that feed into EDI.

We also request you modify your 856 Advance Shipment Notice mapping document to change the looping hierarchy to **one** order loop per Purchase Order and that you move the pre-mark location (N1 Z7) from the order loop hierarchy to the pack loop hierarchy.

Our EDI team will work closely with you to discuss any issues or questions and will coordinate testing to ensure a successful implementation. Finlay Fine Jewelry has already expended considerable effort, and we would appreciate your immediate attention to this issue, as resources are now geared to expedite this mutually beneficial process.

In addition to our latest Invoice and Advance Shipment Notice mapping specifications, we are including a sample of your Invoice and Advance Shipment Notice EDI data in a before-and-after format so that you may visually comprehend the changes we are requesting.

Please contact our EDI department as soon as possible to begin this transition. We look forward to working together with you!

Regards,
Finlay Fine Jewelry EDI Department
(203) 891-1454