

Costco Wholesale

Warehouse

EDI TRADING PARTNER PROFILE

<u>Contacts:</u>	Misti Reed	Supervisor EDI Coordinator	(425) 313-8677 mreed@costco.com
	Heidi Dirkes	Vendors A-F EDI Coordinator	(425) 313-6868 hdirkes@costco.com
	Sue Crippe	Vendors G-N EDI Coordinator	(425) 427-7462 scrippe@costco.com
	Mike Rogers	Vendors O-Z & #'S	(425) 427-7461 mrogersy@costco.com

Hotline: (425) 313-6791

FAX: (425) 313-6129

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Mailing Address: Costco Wholesale
999 Lake Drive
Issaquah, WA 98027

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Hours of Operation: 6:00 A.M. to 5:30 P.M. - Monday thru Friday (Pacific Time)

Send:	Monday - Friday	2:00, 6:00, 7:00, 8:00, 9:00, 10:00, 11:00, Noon, 13:00, 14:00, 15:00, 16:00, 17:30, 21:00
	Saturday	16:00
	Sunday	17:30
Receive:	Monday-Friday	2:00
	Saturday	15:00
	Sunday	16:30

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Testing: Invoices & Purchase Orders – 2 Weeks
Parallel: Invoices – 10 Days & Purchase Orders – 30 Days

VAN: Ordernet or (IBM) Advantis (Interconnects will be done through Ordernet)

<u>Standards:</u>	ANSI X12 UCS	Version Supported:	4010 4010
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Documents Supported: ANSI: 810-Invoice; 850-Purchase Order; 864-Text Whse Listing; 997- Acknowledgement

Qualifier = 01 (DUNS Number)

Costco Wholesale ID: 103391843 – Production US Accounts
245588694 – Production CN Accounts

IBM ONLY	Account:	Q889
IBM ONLY	User ID:	Q889A

**Costco Wholesale
Warehouse
EDI INFORMATION QUESTIONNAIRE
(Please Fill Out And Return ASAP)**

COMPANY NAME: _____

Accounts Payable Number (if available): _____

EDI Contacts:

· **Primary Contact Name, Title** _____

Telephone # _____

Email Address _____

· **Secondary Contact Name, Title** _____

Telephone # _____

Email Address _____

· **Technical Contact Name, Title** _____

Telephone # _____

Email Address _____

· **FAX #** _____

Time Zone: E C M P

EDI Communication Information:

· **ISA ID You Will Use And Its Qualifier: Qualifier: _____ ID: _____**
(Example: Qualifier = 01; ID = "DUNS" number)

· **GS03 You Will Use:** _____

· **Version:** _____ (Example: 4010)

· **Which Standard: X12 or UCS**

· **Network (VAN) You Use** _____

· **If Using IBM/Advantis: ACCOUNT: _____ USER ID: _____**

· **Approximate Parallel Date for Purchase Orders:** _____

· **Approximate Test Date for Invoices:** _____

Costco Wholesale
ANSI 850 / WAREHOUSE PURCHASE ORDER
VERSION 4010
TRANSACTION SET SEGMENT LAYOUT

<u>Nbr</u>	<u>Area</u>	<u>Segment</u>	<u>Loop</u>	<u>Segment Description</u>
1	H	ST		TRANSACTION SET HEADER
2	H	BEG		BEGINNING SEGMENT (PURCHASE ORDER)
3	H	REF		REFERENCE NUMBERS
4	H	REF		REFERENCE NUMBERS
5	H	REF		REFERENCE NUMBERS
6	H	REF		REFERENCE NUMBERS
7	H	REF		REFERENCE NUMBERS
8	H	FOB		F.O.B. RELATED INSTRUCTIONS
9	H	SAC	-----	ALLOWANCE, CHARGE, OR SERVICE
10	H	ITD		TERMS OF SALE
11	H	DTM		DATE/TIME REFERENCE
12	H	DTM		DATE/TIME REFERENCE
13	H	DTM		DATE/TIME REFERENCE
14	H	TD5		CARRIER DETAILS
15	H	N9		REFERENCE IDENTIFICATION
16	H	MSG		MESSAGE TEXT
17	H	N9		REFERENCE IDENTIFICATION
18	H	MSG		MESSAGE TEXT
19	H	N1	-----	NAME
20	H	N3		ADDRESS INFORMATION
21	H	N4		GEOGRAPHIC LOCATION
22	H	PER	-----	ADMINISTRATIVE COMM. CONTACT
23	D	PO1	-----	PURCHASE ORDER BASELINE ITEM DATA
24	D	PID		PRODUCT/ ITEM DESCRIPTION
25	D	SAC	-----	SERVICE, PROMOTION, ALLOW, OR CHARGE INFORMATION
26	S	CTT		TRANSACTION TOTALS
27	S	SE		TRANSACTION SET TRAILER

PLEASE NOTE:

Although some of these segments may be listed as optional (O) by the ANSI Standard, all segments listed here are those, which Costco Wholesale will send. If you have any concerns about what we send, please contact our EDI department.

Costco Wholesale
ANSI 850 / WAREHOUSE PURCHASE ORDER
VERSION 4010
TRANSACTION SET ELEMENT LAYOUT

NBR	SEGMENT	SEQ	ELEM ID	ELEMENT DESCRIPTION	DATA LENGTH	COMMENTS	
1	ST	1	143	TRANSACTION SET IDENTIFIER	3/3	"850"	
		2	329	TRANSACTION SET CONTROL NUMBER	4/9	SYSTEM GENERATED CONTROL NUMBER	
2	BEG	1	353	TRANSACTION SET PURPOSE	2/2	"00" WE ONLY SEND ORIG. ORDERS	
		2	92	PURCHASE ORDER TYPE	2/2	"SA" STAND ALONE 'ZZ' CONSIGN.	
		3	324	PURCHASE ORDER NUMBER	1/22	'LLLMMDDNNN'	
		5	373	PURCHASE ORDER DATE	8/8		
3	REF	1	128	REFERENCE NUMBER QUALIFIER	2/3	'VR'	
		2	127	REFERENCE NUMBER	1/30	VENDOR NUMBER	
4	REF	1	128	REFERENCE NUMBER QUALIFIER	2/3	"DP"	
		2	127	REFERENCE NUMBER	1/30	DEPARTMENT NUMBER	
		3	352	DESCRIPTION	1/80	COSTCO DEPARTMENT	
5	REF	1	128	REFERENCE NUMBER QUALIFIER	2/3	"19"	
		2	127	REFERENCE NUMBER	1/30	REGION LOCATION	
		3	352	DESCRIPTION	1/80	COSTCO REGION	
6	REF	1	128	REFERENCE NUMBER QUALIFIER	2/3	"ZZ"	
		2	127	REFERENCE NUMBER	1/30	BUYER VENDOR NUMBER	
		3	352	DESCRIPTION	1/80	COSTCO BUYER VENDOR NUMBER	
7	REF	1	128	REFERENCE NUMBER QUALIFIER	2/3	"ZZ"	
		2	127	REFERENCE NUMBER	1/30	BUYER VENDOR SUFFIX	
		3	352	DESCRIPTION	1/80	COSTCO BUYER VENDOR SUFFIX	
8	FOB	1	146	SHIPMENT METHOD OF PAYMENT	2/2		
		2	309	LOCATION QUALIFIER	1/2	"ZZ"	
		3	352	DESCRIPTION	1/80		
9	SAC	1	248	ALLOWANCE / CHARGE INDICATOR	1/1	'A' OR 'C'	
		2	1300	SERVICE, PROMO, ALLOW, CHARGE CODE	4/4	'ZZZZ'	
		5	610	AMOUNT	1/15		
		12	331	ALLOWANCE / CHARGE METHOD	2/2	'02' or '03' or '06'	
		15	352	DESCRIPTION	1/80		
10	ITD	1	336	TERMS TYPE CODE	2/2		
		2	333	TERMS BASIS DATE CODE	1/2		
		3	338	TERMS DISCOUNT PERCENT	1/6		
		*	4	370	TERMS DISCOUNT DUE DATE	8/8	* ONLY IF FIXED DUE DATE
			5	351	TERMS DISCOUNT DAYS DUE	1/3	
		*	6	446	TERMS NET DUE DATE	8/8	* ONLY IF FIXED DUE DATE
			7	386	TERMS NET DAYS	1/3	
			12	352	DESCRIPTION	1/80	
11	DTM	1	374	DATE/TIME QUALIFIER	3/3	"175"	
		2	373	DATE	8/8	CANCEL IF NOT SHIPPED BY	
12	DTM	1	374	DATE/TIME QUALIFIER	3/3	"002"	
		2	373	DATE	8/8	ARRIVAL DATE	
13	DTM	1	374	DATE/TIME QUALIFIER	3/3	"010"	
		2	373	DATE	8/8	SHIP DATES	
14	TD5	5	387	ROUTING	1/35		

**Costco Wholesale
ANSI 850 /WAREHOUSE
PURCHASE ORDER
VERSION 4010
TRANSACTION SET
ELEMENT LAYOUT**

NBR	SEGMENT	SEQ	ELEM ID	NBR	SEGMENT	SEQ
15	N9	1	128	REFERENCE IDENTIFICATION QUALIFIER	2/3	"H7"
		2	127	REFERENCE IDENTIFICATION	1/30	SPECIAL INSTRUCTIONS
16	MSG	1	933	FREE FORM MESSAGE TEXT	1/264	
17	N9	1	128	REFERENCE IDENTIFICATION QUAL.	2/3	"H5"
		2	127	REFERENCE IDENTIFICATION	1/30	LEGAL DISCLAIMER
18	MSG	1	933	FREE FORM MESSAGE TEXT	1/264	
19	N1	1	98	ENTITY IDENTIFIER CODE	2/2	"ST" SHIP TO
		2	93	NAME	1/35	
		3	66	IDENTIFICATION CODE QUALIFIER	1/2	"9"
		4	67	IDENTIFICATION CODE	2/17	
20	N3	1	166	ADDRESS INFORMATION	1/55	
21	N4	1	19	CITY NAME	2/30	
		2	156	STATE OR PROVINCE	2/2	
		3	116	POSTAL CODE	3/15	
22	PER	1	366	CONTACT FUNCTION CODE	2/2	"RE" RECEIVING CONTACT
		3	365	COMMUNICATION NUMBER QUALIFIER	2/2	"TE" TELEPHONE
		4	364	COMMUNICATION NUMBER	1/80	DELIVERY APPT NUMBER
23	PO1	1	350	ASSIGNED IDENTIFICATION	1/11	SEQ. NUMBER
		2	330	QUANTITY ORDERED	1/9	QUANTITY
		3	355	UNIT OF MEASUREMENT CODE	2/2	"EA", "CA", "PL" ETC.
		4	212	UNIT PRICE	1/14	UNIT PRICE
		6	235	PRODUCT/SERVICE ID QUALIFIER	2/2	"IN", "VN", "UA", "UP", "UI", "IB"
		7	234	PRODUCT/SERVICE ID	1/15	COSTCOS ITEM #, VENDORS MODEL#, DESIGNATED UPC, OR ISBN
		8	235	PRODUCT /SERVICE ID QUALIFIER	2/2	* 'IN'
		9	234	PRODUCT/SERVICE ID	1/30	* COSTCO'S ITEM NUMBER
24	PID	1	349	ITEM DESCRIPTION TYPE	1/1	"F"
		5	352	DESCRIPTION	1/80	
25	SAC	1	248	ALLOWANCE/CHARGE INDICATOR	1/1	'A' OR 'C'
		2	1300	SERVICE, PROMO, ALLOW, CHARGE CODE	4/4	'ZZZZ'
		5	610	AMOUNT	1/15	
		12	331	ALLOWANCE OR CHARGE METHOD	2/2	'02' OR '03' OR '06'
		15	352	DESCRIPTION	1/80	
26	CTT	1	354	NUMBER OF LINE ITEMS	1/6	
		2	347	HASH TOTAL	1/10	
27	SE	1	96	NUMBER OF INCLUDED SEGMENTS	1/10	
		2	329	TRANSACTION SET CONTROL NUMBERS	4/9	

* These two elements will be populated when elements 6 & 7 contain information other than Costco's Item number.

Costco Wholesale
ANSI 810 / WAREHOUSE INVOICE
VERSION 4010
TRANSACTION SET SEGMENT LAYOUT

<u>Nbr</u>	<u>Area</u>	<u>Segment</u>	<u>Loop</u>	<u>Segment Description</u>
1	H	ST		TRANSACTION SET HEADER
2	H	BIG		BEGINNING SEGMENT (INVOICE)
3	H	ITD		TERMS OF SALE/DEFERRED TERMS OF SALE
4	D	IT1	-----	BASELINE ITEM DATA (INVOICE)
5	D	TXI		TAX INFORMATION
6	D	PID	-----	PRODUCT/ITEM DESCRIPTION
7	D	SAC	-----	SERVICE, PROMOTION, ALLOWANCE, OR CHARGE
8	S	TDS		TOTAL MONETARY VALUE SUMMARY
9	S	TXI		TAX INFORMATION
10	S	SAC	-----	SERVICE, PROMOTION, ALLOWANCE, OR CHARGE
11	S	CTT		TRANSACTION TOTALS
12	S	SE		TRANSACTION SET TRAILER

PLEASE NOTE:

Although some of these segments may be listed as optional (O) by the ANSI Standard, all segments listed here are those, which Costco Wholesale would like to receive. However, the TXI segments apply only to Canadian taxes.

Costco Wholesale
ANSI 810 / WAREHOUSE INVOICE
VERSION 4010
TRANSACTION SET ELEMENT LAYOUT

NBR	SEGMENT	SEQ	ELEM ID	ELEMENT DESCRIPTION	DATA LENGTH	COMMENTS
1	ST	1	143	TRANSACTION SET ID CODE	3/3	'810'
		2	329	TRANSACTION SET CONTROL NUMBER	4/9	SYSTEM GENERATED
2	BIG	1	373	INVOICE DATE	8/8	
		2	76	INVOICE NUMBER	1/10	
		3	373	PURCHASE ORDER DATE	8/8	
		4	324	PURCHASE ORDER NUMBER	1/22	'LLLLMDD999'
3	ITD	1	336	TERMS TYPE CODE	2/2	THE CODE THAT BEST MATCHES THE TERMS DESCRIPTION
		2	333	TERMS BASIS DATE CODE	1/2	INVOICE DATE; RECEIPT OF GOODS; RECEIPT IN INV.
		3	338	TERMS DISCOUNT PERCENT	1/6	% TO BE DEDUCTED FROM INVOICE
		4	370	TERMS DISCOUNT DUE DATE	8/8	DATE TO PAY BY TO RECEIVE DISCOUNT
		5	351	TERMS DISCOUNT DAYS DUE	1/3	NBR. OF DAYS TO PAY TO REC. DISC.
		6	446	TERMS NET DUE DATE	8/8	DATE NET AMOUNT IS DUE
		7	386	TERMS NET DAYS	1/3	NBR. OF DAYS TO PAY NET AMOUNT
		8	362	TERMS DISCOUNT AMOUNT	1/10	AMOUNT TO BE DEDUCTED FROM GROSS AMOUNT
		12	352	TERMS DESCRIPTION	1/80	FREE FORM DESCRIPTION (i.e.: 2% 10 NET 30)
4	IT1	2	358	QUANTITY INVOICED	1/10	QUANTITY SHIPPED
		3	355	UNIT OF MEASUREMENT CODE	2/2	'EA', 'CA', etc....
		4	212	UNIT PRICE	1/17	BASIC PRICE PER UNIT
		6	235	PRODUCT / SERVICE ID QUALIFIER	2/2	'IN', 'VN', 'UA', 'UN', 'UP', 'UI', ETC.
		7	234	PRODUCT / SERVICE ID	1/12	COSTCO'S ITEM NBR., VENDOR'S MODEL NBR , UPC, OR ISBN
*CAN-ADA ONLY	TXI	1	963	TAX TYPE CODE	2/2	'GS' GST/HST TAX 'ZZ' TOBACCO TAX 'ST', OTHER QST/PST TAX
		2	782	MONETARY AMOUNT	1/18	TOTAL TAX AMOUNT
		3	954	PERCENT	1/10	FORMAT 9.99 OR .9999
6	PID	1	349	ITEM DESCRIPTION TYPE	1/1	'F' FREE FORM
		5	352	DESCRIPTION	1/80	ITEM DESCRIPTION
7	SAC	1	248	ALLOWANCE / CHARGE INDICATOR	1/1	'A' OR 'C'
		2	1300	SERVICE, PROMO., ALLOW., CHARGE CODE	4/4	'ZZZZ' 'D360' GST/HST TAX 'H770' QST/PST TAX
		5	610	TOTAL AMOUNT	1/15	
		6	378	ALLOWANCE/CHARGE PERCENT QUALIFIER	1/1	
		7	332	PERCENT	1/6	FORMAT 9.99 OR .9999
		8	118	ALLOWANCE OR CHARGE RATE	1/9	
		12	331	ALLOWANCE OR CHARGE METHOD	2/2	'02' OR '06'
		15	352	DESCRIPTION	1/80	MUST HAVE A/C DESCRIPTION
8	TDS	1	610	TOTAL INVOICE AMOUNT	1/15	TOTAL AMOUNT + CHARGES - ALLOWANCES B/4 TERMS
*CAN-ADA ONLY	TXI	1	963	TAX TYPE CODE	2/2	'GS' GST/HST TAX 'ZZ' TOBACCO TAX 'ST', OTHER QST/PST TAX
		2	782	MONETARY AMOUNT	1/18	TOTAL TAX AMOUNT
		3	954	PERCENT	1/10	FORMAT 9.99 OR .9999

Costco Wholesale
ANSI 810 / WAREHOUSE INVOICE
VERSION 4010
TRANSACTION SET ELEMENT LAYOUT
(CONTINUED)

NBR	SEGMENT	SEQ	ELEM ID	ELEMENT DESCRIPTION	DATA LENGTH	COMMENTS
10	SAC	1	248	ALLOWANCE / CHARGE INDICATOR	1/1	'A' OR 'C' OR 'N'
		2	1300	SERVICE, PROMO., ALLOW., CHARGE CODE	4/4	'ZZZZ' 'D360' GST/HST TAX 'H770' QST/PST TAX
		5	610	TOTAL AMOUNT	1/15	
		12	331	ALLOWANCE OR CHARGE METHOD	2/2	'02' OR '06'
		15	352	ALLOWANCE / CHARGE DESCRIPTION	1/80	MUST HAVE A/C DESCRIPTION (i.e. FREIGHT CHARGE)
11	CTT	1	354	NUMBER OF LINE ITEMS	1/6	
12	SE	1	96	NUMBER OF INCLUDED SEGMENTS	1/10	
		2	329	TRANSACTION SET CONTROL NUMBER	4/9	

PLEASE NOTE:

Canadian taxes can be supplied via the TXI or SAC segments at either the detail or summary level. If tax values are specified at both detail and summary level, the detail level will be treated as informational and the summary level will be processed. If the supplied tax amount is zero and either a rate or percent value is supplied, the tax amount will be calculated.

On the TXI segment:

A tax type code of GS, GT, or CT designates a GST or HST tax depending on the province.

A tax type code of ZZ designates Tobacco tax.

A tax type code of ST or any other code designates QST or PST tax depending on the province.

On the SAC segment:

A service, promo, allowance charge code of D360 designates GST or HST tax depending on the province.

A service, promo, allowance charge code of H770 designates QST or PST tax depending on the province.

An allowance/charge indicator of N with either of the above charge codes designates the element as an informational note only.

Costco Wholesale
ANSI 864 / WAREHOUSE LISTING
VERSION 4010
TRANSACTION SET SEGMENT LAYOUT

<u>Nbr</u>	<u>Area</u>	<u>Segment</u>	<u>Loop</u>	<u>Segment Description</u>
1	H	ST		TRANSACTION SET HEADER
2	H	BMG		BEG. SEGMENT FOR TEST MSG.
3	H	N1		NAME
4	H	REF		REFERENCE NUMBERS
5	H	PER		ADMINISTRATIVE COMM. CONTACT
6	H	MIT	-----	MESSAGE IDENTIFICATION
7	H	N1	-----	NAME
8	H	N3		ADDRESS INFORMATION
9	H	N4		GEOGRAPHIC LOCATION
10	H	PER	-----	ADMINISTRATIVE COMM. CONTACT
11	H	MSG	-----	MESSAGE TEXT
12	H	SE		TRANSACTION SET TRAILER

Costco Wholesale
ANSI 864 / WAREHOUSE LISTING
VERSION 4010
TRANSACTION SET ELEMENT LAYOUT

NBR	SEGMENT	SEQ	ELEM ID	ELEMENT DESCRIPTION	DATA LENGTH	COMMENTS
1	ST	1	143	TRANSACTION SET IDENTIFIER	3/3	"864"
		2	329	TRANS. SET CONTROL NUMBR.	4/9	SYSTEM GENERATED
2	BMG	1	353	TRANSACTION SET PURPOSE	2/2	
		3	640	TRANSACTION TYPE CODE	2/2	
3	N1	1	98	ENTITY IDENTIFIER CODE	2/2	'BT'
		2	93	NAME	1/35	
		3	66	IDENTIFICATION CODE QUAL.	1/2	'9'
		4	67	IDENTIFICATION CODE	2/17	DUNNS NUMBER
4	REF	1	128	REFERENCE NUMBER QUAL.	2/2	'VR' VENDOR ID NUMBER
		2	127	REFERENCE NUMBER	1/30	VENDOR NUMBER
5	PER	1	366	CONTACT FUNCTION CODE	2/2	'EA'
		2	93	NAME	1/35	
		3	365	COMM.NUMBR QUAL.	2/2	'TE'
		4	364	COMMUNICATION NUMBER	1/80	
6	MIT	1	127	REFERENCE NUMBER	1/30	
7	N1	1	98	ENTITY IDENTIFIER CODE	2/2	'WH'
		2	93	NAME	1/35	
		3	66	IDENTIFICATION CODE QUAL.	1/2	'9'
		4	67	IDENTIFICATION CODE	2/17	DUNNS + 4
8	N3	1	166	ADDRESS INFORMATION	1/35	
		2	166	ADDRESS INFORMATION	1/35	
9	N4	1	19	CITY NAME	2/30	
		2	156	STATE OR PROVINCE CODE	2/2	
		3	116	POSTAL CODE	3/9	
10	PER	1	366	CONTACT FUNCTION CODE	2/2	'RE'
		2	93	NAME	1/35	RECEIVING CLERK
		3	365	COMM. NUMBR QUAL.	2/2	'TE'
		4	364	COMMUNICATION NUMBER	1/80	
11	MSG	1	933	FREE FORM MESSAGE	1/264	
12	SE	1	96	NUMBER OF INCLUDED SEG.	1/10	
		2	329	TRANSACTION SET CNTRL NBR	4/9	