

**BIG LOTS STORES INC.
TRADING PARTNER DOCUMENTATION
ASC X12 810 INVOICE VERSION 5010**

**BIG LOTS STORES INC.
IMPLEMENTATION SPECIFICATIONS
ASC X12 INVOICE
TRANSACTION SET 810
VERSION 5010**

Summary of Changes

1/29/08

0100 IT106 and 07 “UP” changed to **Provide when applicable**

0400 SAC Added ‘**F340**’ – Pickup Allowance

3/6/08

ITD4 05 and 08 Change from (Provide when applicable) to (Provide when there is a discount.)

Add Note for clarification

First Release of 5010

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810 SUMMARY						
SEGMENT	SEQUENCE	NAME	MAN/OPT/ CONDITIONAL	*MAX USE	LOOP REPEAT	
DOCUMENT ENVELOPE AREA:						
ST	0100	Transaction Set Header	M	1		
DOCUMENT HEADER AREA:						
BIG	0200	Beginning Segment for Invoice	M	1		
NTE	0300	Note/Special Instruction	O	10		
REF	0500	Reference Information	M	6		
PER	0600	Administrative Communications Contact	O	2		
N1	0700	Party Identification	M	1	4	Loop
N3	0900	Party Location	M	1		
N4	1000	Geographic Location	M	1		
ITD	1300	Terms of Sale/Deferred Terms of Sale	M	1		
DTM	1400	Date/Time Reference	M	1		
FOB	1500	F.O.B. Related Instructions	M	1		
DOCUMENT DETAIL AREA:						
IT1	0100	Baseline Item Data (Invoice)		1	999	Loop
CTP	0500	Pricing Information	O	1		
PID	0600	Product/Item Description	C	1		
PO4	1000	Item Physical Details	M	1		
REF	1200	Reference Information	O	1		
DOCUMENT SUMMARY AREA:						
TDS	0100		M	1		
CAD	0300	Carrier Details	C	1		
SAC	0400	Service, Promotion, Allowance, or Charge	C	1	>1	Loop
ISS	0600	Invoice Shipment Summary	M	1	1	Loop
CTT	0700	Transaction Totals	M	1		
DOCUMENT ENVELOPE AREA:			M			
SE	0800	Transaction Set Trailer	M	1		

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NOTE

This document was created to assist our trading partners in the implementation of the 810 transaction set. This specification defines only those segments and data elements currently supported by Big Lots Stores Inc. This does not imply, that each trading partner will send or receive all segments defined in this document. A customized transaction can be developed for each trading partner based on individual requirements.

Trading Partner Setup

Record Separator '~'
Element Separator '\'
Sub-Element Separator '>'

Document Envelope Area						
ST	Transaction Set Header			Mandatory		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
ST01	143	Transaction Set Identifier Code	R	03/03	ID	810 – Invoice
ST02	329	Transaction Set Control Number	R	04/09	AN	Assigned by sender

Header Area						
BIG	Beginning Segment For Invoice			Mandatory		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
BIG01	245	Invoice Date	R	01/08	DT	YYYYMMDD
BIG02	76	Invoice Number	R	0 1/2 0	A N	Invoice Number (Please see transaction example for DSD)
BIG03	323	Purchase Order Date	C	0 8/0 8	D T	YYYYMMDD (if BIG04 is required)
BIG04	324	Purchase Order Number	C	0 1/0 9	N 0	Required : Store Drop Ships Warehouse Optional: Direct Store Ships – VMI Direct Store Delivery
BIG07	640	Transaction Type	R	0 2/0 2	I D	'IA' or 'DR' – Inventory 'EP' - Expense Payment 'PP' - Prepaid 'CN' or 'CR' - Credit Memo (Future Use)

EXAMPLE: BIG*20070110*43232861066*20070113*5471***IA~

Header Area						
NTE	Notes			Optional		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
NTE02	352	Free form message	O	01/80	AN	Free form message

EXAMPLE: NTE**Partial Shipment ~

*** Note All priority or special handling documents will have a notes segment**

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TRADING PARTNER DOCUMENTATION
ASC X12 810 INVOICE VERSION 5010**

Header Area						
REF Type	Reference Information Element #	Assigned Value	Req	Min/Max	Type	Mandatory Value
REF01	128	Reference Number Qualifier	R	02/03	ID	Required : 'IA' - Internal Vendor 'IV' - Seller's Invoice Number 'PK' - Packing Slip Number (provide order number for DSD) 'BM' - Bill of Lading (Required for carrier shipment) Optional: 'CN' - Carrier Reference Number (PRO/ Invoice) (If available for carrier shipment) 'DP' - Department Number Depending on BLI departmentalization requirements
REF02	127	Reference Number	R	01/30	AN	Value defined by REF01

EXAMPLE: REF*DP*550~
 REF*IA*1234567890~
 REF*IV*C123456~
 REF*PK*P123456789~
 REF*BM*123456789~
 REF*CN*PN123456789~

Header Area						
PER Type	Administrative Communications Contact Element #	Assigned Value	Req	Min/Max	Type	Optional Value
PER01	366	Contact Function Code	R	02/02	ID	'CR' - Customer Relations 'SR' - Sales Representative
PER02	93	Name	R	01/30	AN	Free-form name defined by PER01
PER03	365	Communications Number Qualifier	R	01/02	ID	'TE' - Telephone
PER04	364	Communication Number	R	01/19	AN	Value defined by N103

EXAMPLE: PER*CR*JILL JONES*TE*(614)278-4522~
 PER*SR*BILL JONSON*TE*614-278-1234~

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TRADING PARTNER DOCUMENTATION
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Header Area						
N1	Party Identification					Mandatory
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
N101	98	Entity Identifier Code	R	02/02	ID	Required : 'ST' - Ship To Optional: 'SF' - Ship From 'BT' - Bill To 'RI' - Remit To
N102	93	Name	R	01/30	AN	Free-form name
N103	66	ID Code Qualifier	R	01/02	ID	'1' - Duns '9' - Duns with 4-character suffix (Duns + Loc. Nbr.) '92' - BLI 5 digit location
N104	67	ID Code	R	02/20	AN	Value defined by N103

EXAMPLE: N1*ST*STORE 500*9*1219807830500~
N1*ST*STORE 500*92*00500~
N1*BT*BIG LOTS STORES INC*1*121980783~
N1*SF*ABC CO
N1*RI*ABC CO

Header Area						
N3	Party Location					Mandatory
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
N301	166	Address Information	R	01/30	AN	Address1
N302	166	Address Information	O	01/30	AN	Address2

EXAMPLE: N3*1417 N BELT HWY~

Header Area						
N4	Geographic Location					Mandatory
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
N401	19	City Name	R	02/30	AN	City
N402	156	State Or Province Code	R	02/02	ID	State Code
N403	116	Postal Code	R	03/15	ID	Zip Code

EXAMPLE: N4*SAINT JOSEPH*MO*645062415~

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TRADING PARTNER DOCUMENTATION
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Header Area						
ITD	Terms of Sale/Deferred Terms of Sale					Mandatory
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
ITD01	366	Terms Type Code	R	02/02	ID	'01' - Basic (*) '03' - Fixed Date (**)
ITD02	333	Terms Basic Date Code	R	01/02	ID	'3' - Invoice Date (*) '4' - Specific Date (**)
ITD03	338	Terms Discount Percent	C	03/09	R	Provide when applicable
ITD04	370	Terms Discount Due Date	R	08/08	DT	YYYYMMDD
ITD05	351	Terms Discount Days Due	C	01/03	N0	Provide when there is a discount
ITD06	446	Terms Net Due Date	R	08/08	DT	YYYYMMDD
ITD07	386	Terms Net Days	R	01/03	N0	Ex: '30' - 30 days
ITD08	362	Terms Discount Amount	C	01/10	N2	Provide when there is a discount
ITD12	352	Description	R	01/30	AN	Free-form text

(*) Values recommended for "everyday" invoices, which are due based on when the order is invoiced and shipped.
 (**) Values recommended for "seasonal" invoices, which are due based on the month the season occurs. For example, all Christmas invoices have a discount due date of December 10 and a net due date of December 31, regardless of when the order actually shipped.

***Note Net term invoices require the ITD elements 01, 02, 04, 06, 07, and 12
 Net term invoices will have the same date in elements 04 and 06.**

***Note Discount term invoices ALSO require the additional ITD elements 05 and 08**

EXAMPLE: ITD*01*3*2*19990120*10*19990209*30*57****2%-10/NET 30~
 ITD*03*4*2*19991210*10*19991231*30*98****2%-DEC10/NET DEC31~
 ITD*01*3**19990209**19990209*30*****NET 30~

Header Area						
DTM	Date/Time Reference					Mandatory
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
DTM01	374	Date/Time Qualifier	R	03/03	ID	'011' - Shipped (on)
DTM02	373	Date	R	08/08	DT	YYYYMMDD

EXAMPLE: DTM*011*19990113~

Header Area						
FOB	F.O.B. Related Instructions					Mandatory
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
FOB01	146	Shipment Method of Payment	R	02/02	ID	Required : 'PP' - Prepaid By Seller 'PC' - Prepaid Charge Customer. 'CC' - Collect Optional: (Direct Store Delivery)

EXAMPLE: FOB*PP~

**BIG LOTS STORES INC.
TRADING PARTNER DOCUMENTATION
ASC X12 810 INVOICE VERSION 5010**

Detail Area						
IT1	Baseline Item Data (Invoice)			Mandatory		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
IT102	358	Quantity Invoiced	R	02/02	ID	
IT103	355	Unit of Measurement Code	R	01/02	ID	'EA' - Each (for retail units) 'CA' - Case Retail units must be provided in the PO401
IT104	212	Unit Price	R	03/11	R3	Refer to IT102 and IT103
IT106	235	Product/Service ID Qualifier	C	02/02	ID	'UP' - UPC Consumer Package Code (1-5-5-1) Provide when applicable
IT107	234	Product/Service ID	C	01/30	AN	Value defined by IT106
IT108	235	Product/Service ID Qualifier	R	02/02	ID	'ZZ', 'MG' or 'VN' (Item / Mfg Code)
IT109	234	Product/Service ID	R	01/30	AN	Value defined by IT106
IT110	235	Product/Service ID Qualifier	R	02/02	ID	'CB' or 'SK' Big Lots SKU
IT111	234	Product/Service ID	R	01/30	AN	Value defined by IT106
IT112	235	Product/Service ID Qualifier	C	02/02	ID	'PD' - Item description Can use alternate PID05
IT113	234	Product/Service ID	C	01/30	AN	Value defined by IT106

EXAMPLE: IT1**9*EA*8.955**UP*012300319861*ZZ*CSG199*SK*123456789*PD*PLIERS~

Detail Area						
CTP	Pricing Information			Optional		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
CTP02	236	Price Identifier Code	R	03/03	ID	'MSR' - Manufacturer's Suggested Retail Price
CTP03	212	Unit Price	R	01/09	R2	Value defined by CTP02

EXAMPLE: CTP**MSR*1.99~

Detail Area						
PID	Product/Item Description			Conditional		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
PID01	349	Item Description Type	R	01/01	ID	'F' - Free-form
PID05	352	Description	R	01/30	AN	Product Description

EXAMPLE: PID*F****FW-PHOTO WED SCENE~

*** NOTE** If the item description is provided in the IT1 'PD' qualifier this segment becomes optional.

Detail Area						
P04	Item Physical Details			Mandatory		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
P0401	356	Pack	R	01/06	N0	Number of retail units in distribution unit (also refer to IT1 segment)

EXAMPLE: PO4*9~

***NOTE** For an each quantity in the IT1 02 this value may be "1".

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TRADING PARTNER DOCUMENTATION
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Detail Area						
REF	Reference Information			Optional		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
REF01	128	Reference Number Qualifier	R	02/03	ID	'DP' - Department Number depending on BLI departmentalization requirements
REF02	127	Reference Number	R	01/03	AN	Value defined by REF01

EXAMPLE: REF*DP*003~

Summary Area						
TDS	Total Monetary Value Summary			Mandatory		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
TDS01	361	Total Invoice Amount	R	01/11	N2	Amount of invoice (including charges, less allowances) before terms discount
TDS02	390	Amt Subject to Terms Discount	R	01/11	N2	Amount upon which the terms discount is calculated
TDS03	391	Discounted Amount Due	R	01/11	N2	Amount of invoice due if paid by terms discount due date
TDS04	362	Terms discount Amount	C	01/11	N2	Required : Total amount of terms discount Optional: Net Terms

EXAMPLE: TDS*2872*2872*2815*57~
TDS*2872*2872*2872~ (Net Term Invoice)

Summary Area						
CAD	Carrier Details			Conditional		
Type	Element #	Assigned Value	Req	Min/Max	Type	Value
CAD01	091	Transportation Method/Type Code	R	01/01	ID	'T' - Best Way (shipper option)
CAD05	387	Routing	R	01/30	AN	Free-form description
CAD07	128	Reference Identification Qualifier	R	02/03	ID	'BM' - Bill of Lading or 'CN' - Carrier Reference Number (PRO/Invoice)
CAD08	127	Reference Identification	R	01/15	AN	Value Defined By CAD07

EXAMPLE: CAD*T****TEXT**CN*123456789~
CAD*T****TEXT**BM*123456789~

***NOTE Segment is not required for Direct Store Delivery.**

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TRADING PARTNER DOCUMENTATION
ASC X12 810 INVOICE VERSION 5010**

Summary Area						
SAC Type	Service, Promotion, Allowance, or Charge Element #	Assigned Value	Req	Min/Max	Type	Conditional Value
SAC01	248	Allowance or Charge Indicator	R	01/01	ID	'A' - Allowance 'C' - Charge
SAC02	1300	Service, Promotion, Allowance, or Charge Code	R	04/04	ID	'A130' - Additional Material 'A170' - Adjustments - Miscellaneous 'C110' - Deposit - Bottle 'C310' - Discount 'D240' - Freight 'F180' - Pallet 'F340' - Pickup Allowance 'H625' - Tax - Beverage - CRV 'H630' - Tax - City Sales tax 'H750' - Tax - State and Local Sales Tax 'H850' - Tax
SAC05	610	Allowance or Charge Total Amount	R	02/11	N2	Total dollar amount of charge.
SAC12	331	Allowance or Charge Method of Handling Code	R	02/02	ID	'02' - Off Invoice (for allowance) '06' - Charge To Be Paid by Customer (for Charges)
SAC15	352	Description	R	01/30	AN	Free Form Description

EXAMPLE: SAC*C*H625***1025*****06***CRV ~
SAC*A*C310***1135*****02***DISCOUNT ~

***Note allowances are not permitted at this time.**

Summary Area						
ISS Type	Invoice Shipment Summary Element #	Assigned Value	Req	Min/Max	Type	Mandatory Value
ISS01	382	Number of Units Shipped	R	01/10	R	
ISS02	355	Unit or Basis for Measurement Code	R	02/02	ID	'CA' - Case 'CT' - Carton 'EA' - Each 'PK' - Package 'TK' - Tank

EXAMPLE: ISS*18*EA~

Summary Area						
CTT Type	Transaction Totals Element #	Assigned Value	Req	Min/Max	Type	Mandatory Value
CTT01	354	Number of Line Items	R	01/06	N0	Number of IT1 segments in the transaction set

EXAMPLE: CTT*2~

Document Envelope Area						
SE Type	Transaction Set Trailer Element #	Assigned Value	Req	Min/Max	Type	Mandatory Value
SE01	96	Number of Included Segments	R	01/10	N0	810 - Invoice
SE02	329	Transaction Set Control Number	R	04/09	AN	Assigned by sender

EXAMPLE: SE*24*000101504~

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TRADING PARTNER DOCUMENTATION
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TRANSMISSION EXAMPLE:

ST*810*000101504~
BIG*19990110*43232861066*19990113*5471***IA~
NTE**PARTIAL SHIPMENT ~
REF*IA*1234567890~
REF*IV*C123456~
REF*PK*P123456789~
REF*BM*1243567890~
N1*BT*BIG LOTS STORES INC.*1*121980783~
N3*300 PHILLIPI RD~
N4*COLUMBUS*OH*432281310~
N1*ST*STORE 500*9*1219807830500~
N3*1417 N BELT HWY~
N4*SAINT JOSEPH*MO*645062415~
ITD*01*3*2*19990120*10*19990209*30*57****2%-10/NET 30~
DTM*011*19990113~
FOB*PP~
IT1**9*EA*8.955**UP*012300319861*ZZ*CSG199*SK*123456789~
CTP**MSR*1.99~
PID*F****FW-PHOTO WED SCENE~
PO4*9~
IT1**9*EA*19.76**UP*012300590413*ZZ*CSG439*SK*012345678~
CTP**MSR*4.39~
PID*F****RW-DOVES ~
PO4*9~
TDS*2872*2872*2815*57~
CAD*T****TEXT**BM*123456789~
SAC*C*H625***1025*****06***CRV ~
SAC*A*C310***1135*****02***DISCOUNT ~
ISS*18*EA~
CTT*2~
SE*24*000101504~

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TRADING PARTNER DOCUMENTATION
ASC X12 810 INVOICE VERSION 5010**

TRANSMISSION EXAMPLE:

Direct Store Delivery (DSD)

Delivery ticket number and invoice number are the same

ST*810*300680002~
BIG*20041011*82701167*****IA~
REF*PK*82701167~
REF*IA*1003357~
N1*ST*BIG LOTS 4268*9*1219807834268~
N3*1242 COLUSA AVE*BIG LOTS PNS STORES INC~
N4*YUBA CITY*CA*959913653~
ITD*01*3**20041103**20041103*30*****NET 30 DAYS~
DTM*011*20041011~
IT1**96*CA*99.99**UP*004900003863*ZZ*00386~
PID*F****8PK SODA POP ~
PO4*3~
TDS*99999*99999*99999~
SAC*C*H625***9216*****06***CRV BEVERAGE TAX~
ISS*288*EA~
CTT*1~
SE*17*300680002~

For a DSD invoice where invoice number and delivery ticket do not have the same number, concatenate the delivery ticket (PK) to the invoice number starting in position 13. This will provide a link the store will need to associate the invoice to the delivery ticket. Big Lots AP invoice number is a 12 character field which will then truncate the delivery ticket number from the invoice number on the payment remittance.

ST*810*300680002~
BIG*20041011*82701167 DL12345*****IA~
REF*PK*DL12345~
REF*IA*1003357~
N1*ST*BIG LOTS 4268*9*1219807834268~
N3*1242 COLUSA AVE*BIG LOTS PNS STORES INC~
N4*YUBA CITY*CA*959913653~
ITD*01*3**20041103**20041103*30*****NET 30 DAYS~
DTM*011*20041011~
IT1**96*CA*99.99**UP*004900003863*ZZ*00386~
PID*F****8PK SODA POP ~
PO4*3~
TDS*99999*99999*99999~
SAC*C*H625***9216*****06***CRV BEVERAGE TAX~
ISS*288*EA~
CTT*1~
SE*17*300680002~

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TRADING PARTNER DOCUMENTATION
ASC X12 810 INVOICE VERSION 5010**

TRANSMISSION EXAMPLE:

STORE DROP / DIRECT SHIPMENT

For a SDS / DSS invoice where invoice number and packing slip do not have the same number. Concatenate the packing slip to the invoice number starting in position 13. This will provide a link the store will need to associate the invoice to the packing slip. Big Lots AP invoice number is a 12 character field which will then truncate the packing slip number from the invoice number on the payment remittance.

ST*810*0007~
BIG*20041008*438698 711004*20040930*2471755***IA~
REF*IV*438698~
REF*IA*553900~
REF*PK*711004~
N1*ST*BIG LOTS FURNITURE#4238*9*1219807834238~
N3*499 ORANGE SHOW RD~
N4*SAN BERNARDINO*CA*92408~
ITD*01*3*2.0*20041023*15*20041107*30*3044****2% 15 NET 30 DAYS~
DTM*011*20041008~
FOB*PP~
IT1**1*EA*99.00**ZZ*1776SF*SK*123456789*UP*011120900330~
PID*F****ITEM1~
PO4*1~
IT1**4*EA*99.00**ZZ*1774A*SK*123456789*UP*011120900330~
PID*F****ITEM2~
PO4*1~
IT1**2*EA*99.00**ZZ*1775B*SK*123456789*UP*011120900330~
PID*F****ITEM3~
PO4*1~
IT1**2*EA*99.00**ZZ*1774BF*SK*123456789*UP*011120900330~
PID*F****ITEM4~
PO4*1~
IT1**2*EA*99.00**ZZ*1777C*SK*123456789*UP*011120900330~
PID*F****ITEM5~
PO4*1~
IT1**7*EA*99.00**ZZ*1776CF*SK*123456789*UP*011120900330~
PID*F****ITEM6~
PO4*1~
TDS*165137*152200*149156*3044~
CAD*Γ****PREPAY AND ADD**BM*711004~
SAC*C*D240***12937*****06***Freight Charge~
ISS*18*EA~
CTT*6~
SE*38*0007~

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TRADING PARTNER DOCUMENTATION
ASC X12 810 INVOICE VERSION 5010**

TRANSMISSION EXAMPLE:

DC SHIPMENT

ST*810*290006~
BIG*20041004*0840286*20040629*2285475***IA~
REF*IA*000211230~
REF*PK*0840286~
REF*IV*0840286~
REF*BM*1234567890~
N1*ST*DURANT DC, LLC. 0879*9*1219807830879~
N3*2306 ENTERPRISE BLVD~
N4*DURANT*OK*74701~
ITD*01*3**20041103**20041103*30*****NET 30 DAYS~
DTM*011*20041004~
FOB*PP~
IT1**460*EA*99**SK*310002202*UP*011120900330*ZZ*1699R~
PID*F****ITEM1~
PO4*1~
TDS*4554000*4554000*4554000~
CAD*T***PICK*PICK TRUCK ONE**CN*0840286~
ISS*460*EA~
CTT*1~
SE*19*290006~