## 850 Purchase Order

## Introduction:

This Draft Standard for Trial Use contains the format and establishes the data contents of the Purchase Order Transaction Set (850) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the placement of purchase orders for goods and services. This transaction set should not be used to convey purchase order changes or purchase order acknowledgment information.

## Notes:

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REV2 does not contain a free-from description of the items (PID Segment).
This document defines the business requirements for the AAFES Purchase Order
(REV 2). All segments marked "RECOMMENDED", and elements marked "R" are
required by AAFES and will always be transmitted in the AAFES purchase order
unless noted in the segment definition. All elements marked "M" are
mandatory by the standards. All unmarked segments and elements will be
transmitted as necessary in their respective segments.
```


## Heading:

| Page <br> No. | Pos. <br> No. | Seg. <br> ID | Name | Req. <br> Des. | Max.Use | Loop Repeat | Notes and Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 7 | 0100 | ST | Transaction Set Header | M | 1 |  |  |
| 8 | 0200 | BEG | Beginning Segment for Purchase Order | M | 1 |  |  |
| 9 | 0400 | CUR | Currency | O | 1 |  |  |
| Not Used | 0500 | REF | Reference Identification | O | >1 |  |  |
| 10 | 0600 | PER | Administrative Communications Contact | O | 3 |  |  |
| Not Used | 0700 | TAX | Tax Reference | O | >1 |  |  |
| 11 | 0800 | FOB | F.O.B. Related Instructions | O | $>1$ |  |  |
| Not Used | 0900 | CTP | Pricing Information | O | >1 |  |  |
| Not Used | 0950 | PAM | Period Amount | O | 10 |  |  |
| 12 | 1100 | CSH | Sales Requirements | O | 5 |  |  |
| Not Used | 1150 | TC2 | Commodity | O | >1 |  |  |
|  |  |  | LOOP ID - SAC |  |  | 25 |  |
| 13 | 1200 | SAC | Service, Promotion, Allowance, or Charge Information | O | 1 |  |  |
| Not Used | 1250 | CUR | Currency | O | 1 |  |  |
| 15 | 1300 | ITD | Terms of Sale/Deferred Terms of Sale | O | >1 |  |  |
| Not Used | 1400 | DIS | Discount Detail | O | 20 |  |  |
| Not Used | 1450 | INC | Installment Information | O | 1 |  |  |
| 16 | 1500 | DTM | Date/Time Reference | O | 10 |  |  |
| Not Used | 1800 | LIN | Item Identification | O | 5 |  | n1 |
| Not Used | 1850 | SI | Service Characteristic Identification | O | >1 |  |  |
| Not Used | 1900 | PID | Product/Item Description | O | 200 |  |  |
| Not Used | 2000 | MEA | Measurements | O | 40 |  |  |
| Not Used | 2100 | PWK | Paperwork | O | 25 |  |  |
| 17 | 2200 | PKG | Marking, Packaging, Loading | O | 200 |  |  |
| 18 | 2300 | TD1 | Carrier Details (Quantity and Weight) | O | 2 |  |  |

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| 19 | 2400 | TD5 | Carrier Details (Routing Sequence/Transit Time) | O | >1 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Not Used | 2500 | TD3 | Carrier Details (Equipment) | O | 12 |
| Not Used | 2600 | TD4 | Carrier Details (Special Handling, or Hazardous Materials, or Both) | O | 5 |
| Not Used | 2700 | MAN | Marks and Numbers | O | 10 |
| Not Used | 2760 | PCT | Percent Amounts | O | >1 |
| Not Used | 2800 | CTB | Restrictions/Conditions | O | 5 |
| Not Used | 2850 | TXI | Tax Information | O | >1 |


| Not Used | 2855 | LDT |
| :--- | :--- | :--- |
| Not Used | 2858 | QTY |
| Not Used | 2860 | MTX |
| Not Used | 2865 | REF |


| LOOP ID - LDT |  |  | $>1$ |
| :--- | :---: | ---: | ---: |
| Lead Time | O | 1 |  |
| Quantity | O | $>1$ |  |
| Text | O | $>1$ |  |
| Reference Identification | O | $>1$ |  |


| Not Used | 2870 | AMT |
| :--- | :--- | :--- |
| Not Used | 2890 | REF |
| Not Used | 2900 | DTM |
| Not Used | 2920 | PCT |


| LOOP ID - AMT |  |  | $>1$ |
| :--- | :---: | ---: | :--- |
| Monetary Amount | O | 1 |  |
| Reference Identification | O | $>1$ |  |
| Date/Time Reference | O | 1 |  |
| Percent Amounts | O | $>1$ | $>1$ |
| LOOP ID - FA1 | O |  |  |
| Type of Financial Accounting Data | M | $>1$ |  |
| Accounting Data |  | 1 |  |


| LOOP ID - N9 |  | 1000 |  |
| :--- | :---: | :---: | :---: |
| Reference Identification | O | 1 |  |
| Date/Time Reference | O | $>1$ |  |
| Text | O | $>1$ |  |
| Paperwork | O | $>1$ |  |
| Electronic Format Identification | O | $>1$ |  |


| LOOP ID - N1 | 200 |
| :--- | :--- | :--- |


| 23 | 3100 | N1 | Name | O | 1 |
| :--- | :--- | :--- | :--- | :--- | ---: |
| 24 | 3200 | N2 | Additional Name Information | O | 2 |
| Not Used | 3250 | IN2 | Individual Name Structure Components | O | $>1$ |
| 25 | 3300 | N3 | Address Information | O | 2 |
| 26 | 3400 | N4 | Geographic Location | O | $>1$ |
| Not Used | 3450 | NX2 | Location ID Component | O | $>1$ |
| Not Used | 3500 | REF | Reference Identification | O | 12 |
| Not Used | 3600 | PER | Administrative Communications Contact | O | $>1$ |
| Not Used | 3650 | SI | Service Characteristic Identification | O | $>1$ |
| Not Used | 3700 | FOB | F.O.B. Related Instructions | O | 1 |
| Not Used | 3800 | TD1 | Carrier Details (Quantity and Weight) | O | 2 |
| Not Used | 3900 | TD5 | Carrier Details (Routing Sequence/Transit | O | 12 |
| Not Used | 4000 | TD3 | Cime) | Carrier Details (Equipment) | O |
| Not Used | 4100 | TD4 | Carrier Details (Special Handling, or | O | 12 |
| Not Used | 4200 | PKG | Mazardous Materials, or Both) | 5 |  |


| Not Used | 4300 | LM | Code Source Information | O | 1 |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Not Used | 4400 | LQ | Industry Code | M | $>1$ |
|  |  |  |  | $>1$ |  |


| LOOP ID - SPI |  | $>1$ |  |
| :--- | :--- | :--- | :--- |
| Specification Identifier | O | 1 |  |

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## Detail:

| Page <br> No. | Pos. <br> No. | Seg. <br> ID | Name | Req. <br> Des. | Max.Use | Loop Repeat | Notes and Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | LOOP ID - PO1 |  |  | 100000 |  |
| 27 | 0100 | PO1 | Baseline Item Data | M | 1 |  | n2 |
| Not Used | 0150 | LIN | Item Identification | O | >1 |  |  |
| Not Used | 0180 | SI | Service Characteristic Identification | O | >1 |  |  |
| Not Used | 0200 | CUR | Currency | O | 1 |  |  |
| Not Used | 0250 | CN1 | Contract Information | O | 1 |  |  |
| Not Used | 0300 | PO3 | Additional Item Detail | O | 25 |  |  |
|  |  |  | LOOP ID - CTP |  |  | $>1$ |  |
| 29 | 0400 | CTP | Pricing Information | O | 1 |  |  |
| Not Used | 0430 | CUR | Currency | O | 1 |  |  |
| Not Used | 0450 | PAM | Period Amount | O | 10 |  |  |
| Not Used | 0490 | MEA | Measurements | O | 40 |  |  |
|  |  |  | LOOP ID - PID |  |  | 1000 |  |
| Not Used | 0500 | PID | Product/Item Description | O | 1 |  |  |
| Not Used | 0600 | MEA | Measurements | O | 10 |  |  |
| Not Used | 0700 | PWK | Paperwork | O | 25 |  |  |
| 30 | 0900 | PO4 | Item Physical Details | O | $>1$ |  |  |
| Not Used | 1000 | REF | Reference Identification | O | >1 |  |  |
| Not Used | 1100 | PER | Administrative Communications Contact | O | 3 |  |  |
|  |  |  | LOOP ID - SAC |  |  | 25 |  |
| Not Used | 1300 | SAC | Service, Promotion, Allowance, or Charge Information | O | 1 |  |  |
| Not Used | 1350 | CUR | Currency | O | 1 |  |  |
| Not Used | 1370 | CTP | Pricing Information | O | 1 |  |  |

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| Not Used | 1400 | IT8 | Conditions of Sale | O | 1 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Not Used | 1420 | CSH | Sales Requirements | O | >1 |
| Not Used | 1500 | ITD | Terms of Sale/Deferred Terms of Sale | O | 2 |
| Not Used | 1600 | DIS | Discount Detail | O | 20 |
| Not Used | 1650 | INC | Installment Information | O | 1 |
| Not Used | 1700 | TAX | Tax Reference | O | >1 |
| Not Used | 1800 | FOB | F.O.B. Related Instructions | O | >1 |
| 31 | 1900 | SDQ | Destination Quantity | O | 500 |
| Not Used | 2000 | IT3 | Additional Item Data | O | 5 |
| Not Used | 2100 | DTM | Date/Time Reference | O | 10 |
| Not Used | 2350 | TC2 | Commodity | O | >1 |
| Not Used | 2400 | TD1 | Carrier Details (Quantity and Weight) | O | 1 |
| Not Used | 2500 | TD5 | Carrier Details (Routing Sequence/Transit Time) | O | 12 |
| Not Used | 2600 | TD3 | Carrier Details (Equipment) | O | 12 |
| Not Used | 2700 | TD4 | Carrier Details (Special Handling, or Hazardous Materials, or Both) | O | 5 |
| Not Used | 2760 | PCT | Percent Amounts | O | >1 |
| Not Used | 2800 | MAN | Marks and Numbers | O | 10 |
| Not Used | 2890 | MTX | Text | O | >1 |
| Not Used | 2900 | SPI | Specification Identifier | O | $>1$ |
| Not Used | 2910 | TXI | Tax Information | O | $>1$ |
| Not Used | 2920 | CTB | Restrictions/Conditions | O | >1 |


| Not Used | 2930 | QTY |
| :--- | :--- | :--- |
| Not Used | 2940 | SI |


| Not Used | 2950 | SCH | Line Item Schedule | O | 1 |
| :--- | :--- | :--- | :--- | :--- | ---: |
| Not Used | 2960 | TD1 | Carrier Details (Quantity and Weight) | O | 2 |
| Not Used | 2970 | TD5 | Carrier Details (Routing Sequence/Transit <br> Time) | O | 12 |
| Not Used | 2980 | TD3 | Carrier Details (Equipment) | O | 12 |
| Not Used | 2990 | TD4 | Carrier Details (Special Handling, or <br> Hazardous Materials, or Both) <br> Reference Identification | O | 5 |
| Not Used | 3000 | REF | O | $>1$ |  |


|  |  |  | LOOP ID - PKG | 200 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Not Used | 3050 | PKG | Marking, Packaging, Loading | O | 1 |  |
| Not Used | 3100 | MEA | Measurements | O | >1 |  |
| Not Used | 3200 | LS | Loop Header | O | 1 |  |
|  |  |  | LOOP ID - LDT |  |  | >1 |
| Not Used | 3210 | LDT | Lead Time | O | 1 |  |
| Not Used | 3220 | QTY | Quantity | O | $>1$ |  |
| Not Used | 3230 | MTX | Text | O | $>1$ |  |
| Not Used | 3240 | REF | Reference Identification | O | 3 |  |
|  |  |  | LOOP ID - LM |  |  | >1 |
| Not Used | 3250 | LM | Code Source Information | O | 1 |  |
| Not Used | 3260 | LQ | Industry Code | M | >1 |  |
| Not Used | 3270 | LE | Loop Trailer | O | 1 |  |
|  |  |  | LOOP ID - N9 |  |  | 1000 |
| Not Used | 3300 | N9 | Reference Identification | O | 1 |  |
| Not Used | 3320 | DTM | Date/Time Reference | O | >1 |  |

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| Not Used | 3350 | MEA | Measurements | O | 40 |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Not Used | 3400 | MTX | Text | O | $>1$ |
| Not Used | 3450 | PWK | Paperwork | O | $>1$ |
| Not Used | 3480 | EFI | Electronic Format Identification | O | $>1$ |


|  |  |  | LOOP ID - N1 |  |  | 200 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Not Used | 3500 | N1 | Name | O | 1 |  |
| Not Used | 3600 | N2 | Additional Name Information | O | 2 |  |
| Not Used | 3650 | IN2 | Individual Name Structure Components | O | >1 |  |
| Not Used | 3700 | N3 | Address Information | O | 2 |  |
| Not Used | 3800 | N4 | Geographic Location | O | 1 |  |
| Not Used | 3830 | QTY | Quantity | O | $>1$ |  |
| Not Used | 3850 | NX2 | Location ID Component | O | $>1$ |  |
| Not Used | 3900 | REF | Reference Identification | O | 12 |  |
| Not Used | 4000 | PER | Administrative Communications Contact | O | 3 |  |
| Not Used | 4050 | SI | Service Characteristic Identification | O | >1 |  |
| Not Used | 4060 | DTM | Date/Time Reference | O | 1 |  |
| Not Used | 4100 | FOB | F.O.B. Related Instructions | O | 1 |  |
| Not Used | 4150 | SCH | Line Item Schedule | O | 200 |  |
| Not Used | 4200 | TD1 | Carrier Details (Quantity and Weight) | O | 2 |  |
| Not Used | 4300 | TD5 | Carrier Details (Routing Sequence/Transit Time) | O | 12 |  |
| Not Used | 4400 | TD3 | Carrier Details (Equipment) | O | 12 |  |
| Not Used | 4500 | TD4 | Carrier Details (Special Handling, or Hazardous Materials, or Both) | O | 5 |  |
| Not Used | 4600 | PKG | Marking, Packaging, Loading | O | 200 |  |
|  |  |  | LOOP ID - LDT |  |  | >1 |
| Not Used | 4620 | LDT | Lead Time | O | 1 |  |
| Not Used | 4640 | MAN | Marks and Numbers | O | 10 |  |
| Not Used | 4660 | QTY | Quantity | O | 5 |  |
| Not Used | 4680 | MTX | Text | O | >1 |  |
| Not Used | 4690 | REF | Reference Identification | O | 3 |  |


|  |  |  | LOOP ID - SLN | 1000 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Not Used | 4700 | SLN | Subline Item Detail | O | 1 |  |
| Not Used | 4750 | MTX | Text | O | >1 |  |
| Not Used | 4800 | SI | Service Characteristic Identification | O | >1 |  |
| Not Used | 4900 | PID | Product/Item Description | O | 1000 |  |
| Not Used | 5000 | PO3 | Additional Item Detail | O | 104 |  |
| Not Used | 5050 | TC2 | Commodity | O | >1 |  |
| Not Used | 5130 | ADV | Advertising Demographic Information | O | >1 |  |
| Not Used | 5150 | DTM | Date/Time Reference | O | 10 |  |
| Not Used | 5160 | CTP | Pricing Information | O | 25 |  |
| Not Used | 5170 | PAM | Period Amount | O | 10 |  |
| Not Used | 5180 | PO4 | Item Physical Details | O | 1 |  |
| Not Used | 5190 | TAX | Tax Reference | O | 3 |  |
|  |  |  | LOOP ID - N9 |  |  | >1 |
| Not Used | 5230 | N9 | Reference Identification | O | 1 |  |
| Not Used | 5240 | DTM | Date/Time Reference | O | >1 |  |
| Not Used | 5250 | MTX | Text | O | >1 |  |
|  |  |  | LOOP ID - SAC |  |  | 25 |
| Not Used | 5260 | SAC | Service, Promotion, Allowance, or Charge Information | O | 1 |  |

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| Not Used | 5270 | CUR | Currency | O | 1 |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Not Used | 5280 | CTP | Pricing Information | O | 1 |


| Not Used | 5290 | QTY |
| :--- | :--- | :--- |
| Not Used | 5300 | SI |


| LOOP ID - QTY |  |  | $>1$ |
| :--- | :---: | ---: | ---: |
| Quantity | O | 1 |  |
| Service Characteristic Identification | O | $>1$ |  |



| Not Used | 6000 | AMT | Monetary Amount | O | 1 |
| :--- | :--- | :--- | :--- | :--- | ---: |
| Not Used | 6100 | REF | Reference Identification | O | 1 |
| Not Used | 6120 | PCT | Percent Amounts | O | $>1$ |


| Not Used | 6200 | LM | Code Source Information | O | 1 |
| :--- | :--- | :--- | :--- | :---: | :---: |
| Not Used | 6300 | LQ | Industry Code | M | $>1$ |

## Summary:

| Page <br> No. | Pos. <br> No. | Seg. <br> ID | Name | Req. <br> Des. | Max.Use | Loop Repeat | Notes and Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | LOOP ID - CTT |  |  | 1 |  |
| 33 | 0100 | CTT | Transaction Totals | O | 1 |  | n4 |
| Not Used | 0200 | AMT | Monetary Amount | O | 1 |  | n5 |
| 34 | 0300 | SE | Transaction Set Trailer | M | 1 |  |  |

## Transaction Set Notes

1. If segment LIN is used, do not use LIN01.
2. PO102 is required.
3. The SCH segment is used to specify various quantities of items ordered that are to be scheduled. When this segment is used the unit of measurement code (SCH02) should always be identical to the unit of measurement code in the associated PO1 segment (PO103) and the sum of values of quantity (SCH01) should always equal the quantity ordered (PO102) in the PO1 segment.
4. The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.
5. If AMT is used in the summary area, then AMT01 will = TT and AMT02 will indicate total transaction amount as calculated by the sender.


| Segment: | BEG Beginning Segment for Purchase Order |
| ---: | :--- | :--- |
| Position: | 0200 |
| Loop: |  |
| Level: | Heading |
| Usage: | Mandatory |
| Max Use: | 1 |
| Purpose: | To indicate the beginning of the Purchase Order Transaction Set and transmit identifying |
| numbers and dates |  |
| Syntax Notes: | BEG05 is the date assigned by the purchaser to purchase order. |

## Data Element Summary

Ref. Data
Name

| Transaction Set Purpose Code |
| :--- |
| Code identifying purpose of transaction set |

M Attributes
1 ID 2/2

| 00 | Original |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | This value will be transmitted on all production purchase orders. |  |  |  |  |
| 06 | Confirmation |  |  |  |  |
|  | This value will be transmitted on all parallel test purchase orders. |  |  |  |  |
| 22 | Information Copy |  |  |  |  |
| Purchase Order Type CodeCode specifying the type of Purchase Order $\quad$ M 1 ID 2/2 |  |  |  |  |  |
|  |  |  |  |  |  |


| OS | Special Order |
| :--- | :--- |
| RE | Reorder |
| RL | Release or Delivery Order <br> An order for goods and services placed against a pre- <br>  <br>  <br> existing contract or blanket order |
| SA | Stand-alone Order |
| SS | Supply or Service Order |

Identifying number for Purchase Order assigned by the orderer/purchaser



| Segment: | PRR Administrative Communications Contact |
| ---: | :--- |
| Position: | 0600 |
| Loop: |  |
| Level: | Heading |
| Usage: | Optional (Recommended) |
| Max Use: | 3 |
| Purpose: | To identify a person or office to whom administrative communications should be directed |
| Syntax Notes: | $\mathbf{1}$ If either PER03 or PER04 is present, then the other is required. |
|  | $\mathbf{2}$ If either PER05 or PER06 is present, then the other is required. |
|  | $\mathbf{3}$ If either PER07 or PER08 is present, then the other is required. |

## Data Element Summary



| Segment: | FOB f.o.b. Related Instructions |
| :---: | :---: |
| Position: | 0800 |
| Loop: |  |
| Level: | Heading |
| Usage: | Optional (Recommended) |
| Max Use: | >1 |
| Purpose: | To specify transportation instructions relating to shipment |
| Syntax Notes: | 1 If FOB03 is present, then FOB02 is required. |
|  | 2 If FOB04 is present, then FOB05 is required. |
|  | 3 If FOB07 is present, then FOB06 is required. |
|  | 4 If FOB08 is present, then FOB09 is required. |
| Semantic Notes: | 1 FOB01 indicates which party will pay the carrier. |
|  | 2 FOB02 is the code specifying transportation responsibility location. |
|  | 3 FOB06 is the code specifying the title passage location. |
|  | 4 FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07. |
| Comments: |  |

## Comments:

M
R
FOB02

## Data Element Summary



| Segment: <br> Position: <br> Loop: | CSH Sales Requirements |
| ---: | :--- |
| Level: | Heading |
| Usage: | Optional (Recommended) |
| Max Use: | 5 |
| Purpose: | To specify general conditions or requirements of the sale |
| Syntax Notes: | $\mathbf{1}$ |
|  | If CSH02 is present, then CSH03 is required. |
|  | $\mathbf{2}$ |
| If either CSH06 or CSH07 is present, then the other is required. |  |
| Semantic Notes: | $\mathbf{3}$ |
|  | If either CSH09 or CSH10 is present, then the other is required. |
|  | $\mathbf{2}$ | CSH03 is the maximum monetary amount value which the order must not exceed.

## Comments:

| Data Element Summary |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Data <br> Element | Name | Attributes |  |  |
|  | 563 | Sales Requirement Code | 0 | 1 | ID 1/2 |
|  |  | Code to identify a specific |  |  |  |
|  |  | N No B |  |  |  |
|  |  | Y Back |  |  |  |

## Position: 1200

## Loop: SAC Optional

Level: Heading
Usage: Optional
Max Use: 1
Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

## Syntax Notes: 1 At least one of SAC02 or SAC03 is required.

2 If either SAC 03 or SAC 04 is present, then the other is required.
3 If either SAC06 or SAC07 is present, then the other is required.
4 If either SAC09 or SAC10 is present, then the other is required.
5 If SAC11 is present, then SAC10 is required.
6 If SAC13 is present, then at least one of SAC02 or SAC04 is required.
7 If SAC14 is present, then SAC13 is required.
8 If SAC16 is present, then SAC 15 is required.
Semantic Notes: 1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2 SAC05 is the total amount for the service, promotion, allowance, or charge. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
3 SAC08 is the allowance or charge rate per unit.
4 SAC 10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
5 SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
6 SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
7 SAC16 is used to identify the language being used in SAC15.
Comments: 1 SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
2 In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" Dollars in SAC09.
Notes:

M


## Data Element Summary

|  |  | C310 | Discount |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | C350 | Distributor Discount/Allowance |  |  |  |
|  |  | C540 | Early Buy Allowance |  |  |  |
|  |  | C560 | Early Ship Allowance |  |  |  |
|  |  | C680 | Environmental Protection Service |  |  |  |
|  |  | D240 | Freight |  |  |  |
|  |  | D530 | Hazardous Cargo Charge |  |  |  |
|  |  | E550 | Market Development Funds |  |  |  |
|  |  | E800 | No Return Credit Allowance |  |  |  |
|  |  | F170 | Pallet Exchange Charge |  |  |  |
|  |  | F190 | Palletizing |  |  |  |
|  |  | F340 | Pick/Up |  |  |  |
|  |  | F800 | Promotional Allowance |  |  |  |
|  |  | F910 | Quantity Discount |  |  |  |
|  |  | G170 | Redistribution Allowance |  |  |  |
|  |  | G360 | Repack Charge |  |  |  |
|  |  | G470 | Restocking Charge |  |  |  |
|  |  | G870 | Shrink-Wrap Charge |  |  |  |
|  |  | H000 | Special Allowance |  |  |  |
|  |  | H660 | Tax - Federal Excise Tax, FET |  |  |  |
|  |  | H770 | Tax - State Tax |  |  |  |
|  |  | H920 | Temporary Allowance |  |  |  |
|  |  | I170 | Trade Discount |  |  |  |
|  |  | 1310 | Truckload Discount |  |  |  |
|  |  | 1410 | Unsaleable Merchandise Allowance |  |  |  |
|  |  | 1530 | Volume Discount |  |  |  |
| SAC05 | 610 | Amount |  | 0 | 1 | N2 1/15 |
|  |  | Monetary |  |  |  |  |
| SAC12 | 331 | Allowance or Charge Method of Handling Code Code indicating method of handling for an allowance or charge |  |  | 1 | ID $\mathbf{2} / \mathbf{2}$ |
|  |  |  |  |  |  |  |  |
|  |  | 01 | Bill Back |  |  |  |
|  |  | 02 | Off Invoice |  |  |  |
|  |  | 03 | Vendor Check to Customer |  |  |  |
|  |  | 04 | Credit Customer Account |  |  |  |
|  |  | 05 | Charge to be Paid by Vendor |  |  |  |
|  |  | 06 | Charge to be Paid by Customer |  |  |  |


| Segment: | TTD Terms of Sale/Deferred Terms of Sale |
| ---: | :--- |
| Position: | 1300 |
| Loop: |  |
| Level: | Heading |
| Usage: | Optional (Recommended) <br> Max Use: <br> Purpose: |
| >o specify terms of sale |  |

## Data Element Summary



Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the Terms Discount Due Date

| ITD04 | 370 | Terms Discount Due Date | X |  | DT 8/8 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Date payment is due if discount is to be earned expressed in format CCYYMMDD where CC represents the first two digits of the calendar year |  |  |  |
| ITD05 | 351 | Terms Discount Days Due | X |  | N0 1/3 |
|  |  | Number of days in the terms discount is earned | nt is |  | terms |
| ITD06 | 446 | Terms Net Due Date | 0 | 1 | DT 8/8 |
|  |  | Date when total invoice amo CCYYMMDD where CC rep |  |  |  |
| ITD07 | 386 | Terms Net Days | O |  | N0 1/3 |
|  |  | Number of days until total in | t |  |  |
| ITD12 | 352 | Description | O |  | AN 1/80 |


| Segment: | DTMM Date/Time Reference |
| ---: | :--- |
| Position: | 1500 |
| Loop: |  |
| Level: | Heading |
| Usage: | Optional (Recommended) |
| Max Use: | 10 |
| Purpose: | To specify pertinent dates and times |
| Syntax Notes: | $\mathbf{1}$ |
|  | At least one of DTM02 DTM03 or DTM05 is required. |
|  | $\mathbf{2}$ |
| If DTM04 is present, then DTM03 is required. |  |
|  | $\mathbf{3}$ If either DTM05 or DTM06 is present, then the other is required. |

## Semantic Notes: Comments: Notes:

| Ref. |
| :--- |
| Des. |
| DTM 01 |

Data Element Summary
Data
Element Name
Attributes
374 Date/Time Qualifier
M 1 ID 3/3
Code specifying type of date or time, or both date and time

| 001 | Cancel After |
| :--- | :--- |
| 002 | Delivery Requested |
| 010 | Requested Ship |
| 015 | Promotion Start |
| 023 | Promotion Order - Start |
| 038 | Ship No Later |
| 077 | Requested for Delivery (Week of) |
| Date <br> Date expressed as CCYYMMDD where CC represents the first two digits of <br> the calendar year |  |


| Segment: | PKG Marking, Packaging, Loading |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Position: | 2200 |  |  |  |
| Loop: |  |  |  |  |
| Level: | Heading |  |  |  |
| Usage: | Optional |  |  |  |
| Max Use: | 200 |  |  |  |
| Purpose: | To describe marking, packaging, loading, and unloading requirements |  |  |  |
| Syntax Notes: | 1 At least one of PKG04 PKG05 or PKG06 is required. |  |  |  |
|  | 2 If PKG04 is present, then PKG03 is required. |  |  |  |
|  | 3 If PK | G 05 is present, then PKG01 is requi |  |  |
| Semantic Notes: Comments: | 1 PKG04 should be used for industry-specific packaging description codes. |  |  |  |
|  | 1 Use the MEA (Measurements) Segment to define dimensions, tolerances, weights, counts, physical restrictions, etc. |  |  |  |
|  | 2 If PKG01 equals " F ", then PKG05 is used. If PKG01 equals "S", then PKG04 is used. If PKG01 equals " X ", then both PKG04 and PKG05 are used. |  |  |  |
|  | 3 Use PKG03 to indicate the organization that publishes the code list being referred to. <br> 4 Special marking or tagging data can be given in PKG05 (description). |  |  |  |
| Notes: | The PKG segment will only be sent to transmit Military TCN |  |  |  |
| Data Element Summary |  |  |  |  |
| Ref. Des. | Data |  |  |  |
|  | Element | Name | Attributes |  |
| PKG01 | 349 | Item Description Type | X 1 ID 1/1 |  |
|  |  | Code indicating the format of a des |  |  |
|  |  | Free-form |  |  |
| PKG02 | 753 | Packaging Characteristic Code | O 1 ID 1/5 |  |
|  |  | Code specifying the marking, pack being described <br> 10 <br> Shipping Pack |  | ristics |
| PKG05 | 352 | Description | X | 1 AN 1/80 |
|  |  | A free-form description to clarify th | th | content |


| Segment: | TDI Carrier Details (Quantity and Weight) |
| ---: | :--- |
| Position: | 2300 |
| Loop: |  |
| Level: | Heading |
| Usage: | Optional |
| Max Use: | 2 |
| Purpose: | To specify the transportation details relative to commodity, weight, and quantity |
| Syntax Notes: | $\mathbf{1}$ If TD101 is present, then TD102 is required. |
|  | $\mathbf{2}$ If TD103 is present, then TD104 is required. |
|  | $\mathbf{3}$ If TD106 is present, then TD107 is required. |
|  | $\mathbf{4}$ If either TD107 or TD108 is present, then the other is required. |
|  | $\mathbf{5}$ If either TD109 or TD110 is present, then the other is required. |

## Semantic Notes:

Comments:

| Data Element Summary |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Ref. <br> Des. | Data |  |  |  |
|  | Element | Name | Attributes |  |
| TD103 | 23 | Commodity Code Qualifier | O | 1 ID 1/1 |
|  |  | Code identifying the commodity coding system used for Commodity Code |  |  |
|  |  | I Milstam |  |  |
| TD104 | 22 | Commodity Code | X | 1 AN 1/30 |
|  |  | Code describing a commodity |  |  |



## Data Element Summary

R \begin{tabular}{lll}

| Ref. |
| :--- |
| Des. | \& | Data |
| :---: |
| Element | \& $\frac{\text { Name }}{\text { TD504 }}$


$\quad$

Transportation Method/Type Code <br>
Code specifying the method or type of transportation for the shipment
\end{tabular}

| A | Air |
| :--- | :--- |
| AF | Air Freight |
| B | Barge |
| BP | Book Postal |
| C | Consolidation |
| D | Parcel Post |
| E | Expedited Truck |
| FL | Motor (Flatbed) |
| H | Customer Pickup |
| I | Common Irregular Carrier |
| L | Contract Carrier |
| LT | Less Than Trailer Load (LTL) |
| M | Motor (Common Carrier) |
| O | Containerized Ocean |
| P | Private Carrier |
| Q | Conventional Ocean |
| R | Rail |
| S | Ocean |
| SE | Sea/Air |
| T | Best Way (Shippers Option) |





| Segment: | N1 Name |
| ---: | :--- |
| Position: | 3100 |
| Loop: | N1 Optional (Recommended) |
| Level: | Heading |
| Usage: | Optional (Recommended) |
| Max Use: | 1 | | Purpose: | To identify a party by type of organization, name, and code |
| ---: | :--- |
| Syntax Notes: | $\mathbf{1}$ At least one of N102 or N103 is required. |

## Data Element Summary

Ref.
Des.
N101

Data

## Element Name

98 Entity Identifier Code
 individual

| BT | Bill-to-Party |
| :--- | :--- |
| MA | Party for whom Item is Ultimately Intended |
| ST | Ship To |
| VN | Vendor |
|  | When used, the N1 segment will be <br> transmitted without corresponding N2, <br> N3, and N4. |
| Z7 | Mark-for Party <br> The party for whom the needed material <br> is intended <br> Only used for orders that are <br> consolidated or transhipped. |

R N104
R N104

93 Name
Free-form name
66 Identification Code Qualifier $\quad$ X $\quad 1 \quad$ ID $\mathbf{1 / 2}$

Code designating the system/method of code structure used for Identification Code (67)
9 D-U-N-S+4, D-U-N-S Number with Four Character Suffix
92 Assigned by Buyer or Buyer's Agent
AAFES 4 digit alpha/numeric facility number or 7 digit numeric facility number.
67 Identification Code
$X \quad 1$ AN 2/80
Code identifying a party or other code

| Segment: | $\mathbf{N} 2$ Additional Name Information |
| ---: | :--- |
| Position: | 3200 |
| Loop: | N1 Optional (Recommended) |
| Level: | Heading |
| Usage: | Optional |
| Max Use: | 2 |
| Purpose: | To specify additional names |
| Syntax Notes: |  |
| Semantic Notes: |  |
| Comments: |  |

## Data Element Summary



N3 Address Information
3300
N1 Optional (Recommended)
Heading
Optional
Max Use: 2
To specify the location of the named party

```
This segment may repeat a max of two times to contain all
address information.
```

Data Element Summary
Ref.

## Data

$\xrightarrow[\text { Des. }]{\text { N301 }}$

Attributes
166 Address Information Address information

166 Address Information Address information

```
    Segment:
        N4
                Geographic Location
    Position: 3400
        Loop: N1 Optional (Recommended)
        Level: Heading
        Usage: Optional
        Max Use: >1
        Purpose: To specify the geographic place of the named party
Syntax Notes: }1\mathrm{ Only one of N402 or N407 may be present.
        2 If N406 is present, then N405 is required.
        3 If N407 is present, then N404 is required.
```

Semantic Notes:
Comments:

```
1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2 N402 is required only if city name (N401) is in the U.S. or Canada.
```


## Data Element Summary



Segment: PO1 Baseline Item Data

## Position: 0100

## Loop: PO1 Mandatory

Level: Detail
Usage: Mandatory
Max Use: $\quad 1$
Purpose: To specify basic and most frequently used line item data
Syntax Notes: 1 If PO103 is present, then PO102 is required.
2 If PO105 is present, then PO104 is required.
3 If either PO106 or PO107 is present, then the other is required.
4 If either PO108 or PO109 is present, then the other is required.
5 If either PO110 or PO111 is present, then the other is required.
6 If either PO112 or PO113 is present, then the other is required.
7 If either PO114 or PO115 is present, then the other is required.
8 If either PO116 or PO117 is present, then the other is required.
9 If either PO118 or PO119 is present, then the other is required.
10 If either PO120 or PO121 is present, then the other is required.
11 If either PO122 or PO123 is present, then the other is required.
12 If either PO124 or PO125 is present, then the other is required.

## Semantic Notes: Comments:

1 See the Data Element Dictionary for a complete list of IDs.
2 PO101 is the line item identification.

3 PO106 through PO125 provide for ten different product/service IDs per each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

## Data Element Summary

| R | $\begin{aligned} & \text { Ref. } \\ & \text { Des. } \\ & \text { PO101 } \end{aligned}$ | $\frac{\begin{array}{c}\text { Data } \\ \text { Element }\end{array}}{\mathbf{3 5 0}}$ | Name Attributes |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | Assigned Identification O | 1 AN 1/20 |
|  |  |  | Alphanumeric characters assigned for differentiation within a transaction set |  |
|  |  |  | This element will contain the purchase order item line number. |  |
| R | PO102 | 330 | Quantity ordered |  |
| R | PO103 | 355 | $\begin{array}{lllll}\text { Unit or Basis for Measurement Code } & \text { O } & 1 & \text { ID } & \mathbf{2 / 2}\end{array}$ Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken |  |
|  |  |  |  |  |
| R | PO104 | 212 | Unit Price    <br> Price per unit of product, service, commodity, etc. X $\mathbf{1}$ R 1/17 |  |
|  |  |  |  |  |
|  |  |  | If code in PO1O3 is "EA" unit price will be in eaches. |  |
|  |  |  | If code in PO104 is "CA" unit price will be in cases. |  |
| R | PO105 | 639 | Basis of Unit Price Code    <br> Code identifying the type of unit price for an item O $\mathbf{1}$ ID 2/2 |  |
|  |  |  |  |  |
|  |  |  | UM Price per Unit of Measure |  |
| R | PO106 | 235 | Product/Service ID Qualifier X $\quad 1$ ID $\mathbf{2 / 2}$ <br> Code identifying the type/source of the descriptive number used in Product/Service ID (234) |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  | EN EAN/UCC - 13 |  |
|  |  |  | Data structure for the 13 digit EAN.UCC (EAN International.Uniform Code Council) Global Trade Identification Number (GTIN) |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  | IB International Standard Book Number (ISBN) |  |
|  |  |  | U2 U.P.C. Shipping Container Code (1-2-5-5) |  |
|  |  |  | manufacturer's shipping unit, including the packaging |  |

indicator; the first digit is the packaging indicator, the next two digits are the number system characters, the next five digits are the manufacturer ID number, and the remaining five digits are the item code
UA
U.P.C./EAN Case Code (2-5-5)

UK
EAN/UCC - 14
Data structure for the 14 digit EAN.UCC (EAN International.Uniform Code Council) Global Trade Identification Number (GTIN)
UP
UCC - 12
Data structure for the 12 digit EAN.UCC (EAN International.Uniform Code Council) Global Trade Identification Number (GTIN). Also known as the Universal Product Code (U.P.C.)



| Segment: | PO4 Item Physical Details |
| ---: | :--- |
| Position: | 0900 |
| Loop: | PO1 Mandatory |
| Level: | Detail |
| Usage: | Optional (Recommended) |
| Max Use: | >1 |
| Purpose: | To specify the physical qualities, packaging, weights, and dimensions relating to the item |
| Syntax Notes: | $\mathbf{1}$ |
|  | If either PO402 or PO403 is present, then the other is required. |
|  | $\mathbf{2}$ |
| If PO405 is present, then PO406 in required. |  |

## Data Element Summary



Segment: SDQ Destination Quantity
Position: 1900
Loop: PO1 Mandatory
Level: Detail
Usage: Optional
Max Use: 500
Purpose: To specify destination and quantity detail
Syntax Notes: 1 If either SDQ05 or SDQ06 is present, then the other is required.
2 If either SDQ07 or SDQ08 is present, then the other is required.
3 If either SDQ09 or SDQ10 is present, then the other is required.
4 If either SDQ11 or SDQ12 is present, then the other is required.
5 If either SDQ13 or SDQ14 is present, then the other is required.
6 If either SDQ15 or SDQ16 is present, then the other is required.
7 If either SDQ17 or SDQ18 is present, then the other is required.
8 If either SDQ19 or SDQ20 is present, then the other is required.
9 If either SDQ21 or SDQ22 is present, then the other is required.
Semantic Notes: 1 SDQ23 identifies the area within the location identified in SDQ03, SDQ05, SDQ07, SDQ09, SDQ11, SDQ13, SDQ15, SDQ17, SDQ19, and SDQ21.
Comments: $\mathbf{1}$ SDQ02 is used only if different than previously defined in the transaction set.
2 SDQ03 is the store number.
3 SDQ23 may be used to identify areas within a store, e.g., front room, back room, selling outpost, end aisle display, etc. The value is agreed to by trading partners or industry conventions.
Notes: The SDQ segment will only be utilized by AAFES on cross dock purchase orders.
AAFES max use is 500.

## Data Element Summary

|  | Ref. <br> Des. | Data Element | Name | Attributes |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| M | SDQ01 | 355 | Unit or Basis for Measurement Code | M | 1 | ID 2/2 |
|  |  |  | Code specifying the units in which a value is being expressed which a measurement has been taken | or |  |  |
|  | SDQ02 | 66 | Identification Code Qualifier | 0 | 1 | ID 1/2 |
|  |  |  | Code designating the system/method of code structure used for Identification Code (67) |  |  |  |
|  |  | $9 \quad \begin{aligned} & \text { D-U-N-S+4, D-U-N-S Number with Four Character } \\ & \text { Suffix }\end{aligned}$ Suffix |  |  |  |  |
| M | SDQ03 | 67 |  | M | 1 | AN 2/80 |
|  |  |  | Code identifying a party or other code |  |  |  |
| M | SDQ04 | 380 | Quantity <br> Numeric value of quantity | M | 1 | R 1/15 |
|  |  |  |  |  |  |  |
|  | SDQ05 | 67 | Identification Code <br> Code identifying a party or other code | X | 1 | AN 2/80 |
|  |  |  |  |  |  |  |
|  | SDQ06 | 380 | Quantity | X | 1 | R 1/15 |
|  |  |  | Numeric value of quantity |  |  |  |
|  | SDQ07 | 67 | Identification Code | X | 1 | AN 2/80 |
|  |  |  | Code identifying a party or other code |  |  |  |
|  | SDQ08 | 380 | Quantity | X | 1 | R 1/15 |
|  |  |  | Numeric value of quantity |  |  |  |
|  | SDQ09 | 67 | Identification Code | X | 1 | AN 2/80 |
|  |  |  | Code identifying a party or other code |  |  |  |
|  | SDQ10 | 380 | Quantity | X | 1 | R 1/15 |
|  |  |  | Numeric value of quantity |  |  |  |
|  | SDQ11 | 67 | Identification Code | X | 1 | AN 2/80 |


|  |  | Code identifying a party or other code |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| SDQ12 | 380 | Quantity | X | 1 | R 1/15 |
|  |  | Numeric value of quantity |  |  |  |
| SDQ13 | 67 | Identification Code | $\mathbf{X}$ | 1 | AN 2/80 |
|  |  | Code identifying a party or other code |  |  |  |
| SDQ14 | 380 | Quantity | X | 1 | R 1/15 |
|  |  | Numeric value of quantity |  |  |  |
| SDQ15 | 67 | Identification Code | X | 1 | AN 2/80 |
|  |  | Code identifying a party or other code |  |  |  |
| SDQ16 | 380 | Quantity | $\mathbf{X}$ | 1 | R 1/15 |
|  |  | Numeric value of quantity |  |  |  |
| SDQ17 | 67 | Identification Code | X | 1 | AN 2/80 |
|  |  | Code identifying a party or other code |  |  |  |
| SDQ18 | 380 | Quantity | X | 1 | R 1/15 |
|  |  | Numeric value of quantity |  |  |  |
| SDQ19 | 67 | Identification Code | X | 1 | AN 2/80 |
|  |  | Code identifying a party or other code |  |  |  |
| SDQ20 | 380 | Quantity | X | 1 | R 1/15 |
|  |  | Numeric value of quantity |  |  |  |
| SDQ21 | 67 | Identification Code | $\mathbf{X}$ | 1 | AN 2/80 |
|  |  | Code identifying a party or other code |  |  |  |
| SDQ22 | 380 | Quantity | X | 1 | R 1/15 |
|  |  | Numeric value of quantity |  |  |  |

```
    Segment: CTT Transaction Totals
    Position: 0100
        Loop: CTT Optional (Recommended)
        Level: Summary
        Usage: Optional (Recommended)
        Max Use: }
        Purpose: To transmit a hash total for a specific element in the transaction set
Syntax Notes: }1\mathrm{ If either CTT03 or CTT04 is present, then the other is required.
    2 If either CTT05 or CTT06 is present, then the other is required.
Semantic Notes:
    Comments: }1\mathrm{ This segment is intended to provide hash totals to validate transaction completeness
                and correctness.
```


## Data Element Summary

Ref. Data
Des. Element Name

## Attributes <br> $\begin{array}{llll}\mathrm{M} & 1 & \mathrm{~N} 0 & 1 / 6\end{array}$

Total number of line items in the transaction set

Segment: $\mathbf{N E}$ Transaction Set Trailer
Position: 0300
Loop: Level: Usage:

Summary
Mandatory
Max Use: 1
Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

## Syntax Notes:

Semantic Notes:
Comments:
1 SE is the last segment of each transaction set.

M

M SE02

## Data Element Summary

Ref. Data Elemen 96 Number of Included Segments $\quad$ M 1 N0 1/10

Total number of segments included in a transaction set including ST and SE segments
329 Transaction Set Control Number
$\begin{array}{lll}M & 1 & \text { AN 4/9 }\end{array}$
Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

